

**June 10, 2014**

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Tuesday, June 10, 2014. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent:  
Ben Moderow  
Vicki Bernhagen  
Nick Toney, Alternate  
Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Duane Prachel, Superintendent  
Dan Sondalle, Corporation Counsel  
Tony Daley, Newspapers

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Election of Vice Chair**

Chair Schwandt asked for nominations for Vice Chair. Bernhagen nominated Ben Moderow. *Motion/second (Bernhagen/Toney)* to cast a unanimous ballot for Ben Moderow for Vice Chair. Motion Carried.

**Agenda**

*Motion/second (Moderow/Bernhagen)* to approve the Agenda. Motion Carried.

**Minutes**

*Motion/second (Toney/Moderow)* to approve the Minutes of 5/21/14 with correcting two spelling errors. Motion Carried.

**Correspondence** None

**Public Comments** None

**Vouchers**

*Motion/second (Moderow/Bernhagen)* to approve the June 10, 2014 vouchers in the amount of \$106,014.28. Motion Carried.

**Road Agreement**

The Road Agreement has been signed by A.F. Gelhar, and the Resolution can now go to County Board for approval.

**Resolution No. 14-2014 Relating to Road Upgrade Agreement between Green Lake County, Green Lake County Highway Department and A.F. Gelhar Co., Inc.**

*Motion/second (Moderow/Toney)* to approve Resolution No. 14-2014 and to forward onto the County Board for approval. Motion Carried.

**Railroad Consortium** None.

**Financial Reports**

The Financial Reports were reviewed.

**R.O.S.E. Tribute**

Janet Burdick called stated that at the Village of Marquette Board Meeting, it was motioned that all three

R.O.S.E. Tribute signs come down because of not being approved by the board, and the lettering on the signs were not approved. Brooks explained that we will take down when we are in the area.

**Performance Based Maintenance (PBM) Crack Sealing (DOT)**

The agreement for performance based maintenance between WIDOT and Green Lake County was explained. Project 4924-41-02 is a pilot project for crack sealing on STH 73 which needs committee approval. The start date for this project is 7/14/14. Brooks is asking for committee approval to sign, pending state approval. ***Motion/second (Bernhagen/Moderow)*** to approve the Performance Based Maintenance for crack sealing on STH 73 and to give Brooks the authority to sign after state approval. Motion Carried.

**Use of Grounds**

***Motion/second (Moderow/Toney)*** to approve use of grounds for parking for the Green Lake Chamber Parade on 7/4/14 and for the Harvest Fest/Car Show on 9/27/14-9/28/14. Motion Carried.

**Part-Time Secretary Position**

Brooks explained that the Part-Time Secretary Position is shared with other departments through the County Clerk's Office. Currently this position is approved for 20 hours/week, and if she's needed in other places, the highway department ends up short staffed. Brooks is requesting permission to hire a Part-Time Secretary I/Data Entry Clerk for the Highway Department.

***Motion/second (Bernhagen/Moderow)*** to approve hiring a Part-Time Secretary I/Data Entry Clerk for the Highway Department. Motion carried.

**Committee Discussion**

Brooks reported crews were patching potholes; input county sign data into simple signs software; cleaning culverts and ditches; cutting trees/brush; rubber crack filling; and completed mill & relay of CTH A from South Street to Commercial Avenue. Anticipated activities include surface maintenance; rubber crack filling; tree and brushing; mowing; seal coating; and reconstruction projects.

May crash data consist of 24 deer, 5 other/weather, and 1 county damage claim.

Two local bridge projects have been approved by DOT. Engineering interviews will need to be done possibly in July.

Ben Moderow excused at 6:00 pm.

**Move into Closed Session per**

Wis. Stat. § 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. This closed session relates to employee compensation.

***Motion/second (Toney/Bernhagen)*** to move into closed session. Roll Call Vote, 3 ayes, 0 nays, 1 absent, Moderow.

**Future Agenda Items for Action and Discussion:**

- *Regular meeting date, June 10, 2014 at 5:30*
- *Highway Department Capital Outlay for road construction and equipment*
- *2015 Budget*
- *Engineering design & construction interviews*

**Adjournment**

***Motion/second (Bernhagen/Toney)*** to adjourn 6:50 PM. Motion carried. Roll- call, 3 ayes, 0 nays, 1 absent – Moderow.

Submitted by,

Becky Pence, Secretary