

## May 21, 2014

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, May 21, 2014. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt Absent:  
Ben Moderow  
Eugene Henke  
Vicki Bernhagen  
Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Dan Sondalle, Corporation Counsel  
Nav Ghimire, UW Extension  
Tony Daley, Newspapers

### **Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **Agenda**

*Motion/second (Henke/Moderow)* to approve the Agenda. Motion Carried.

### **Minutes**

*Motion/second (Henke/Moderow)* to approve the Minutes of 4/5/14. Motion Carried.

**Correspondence** None

**Public Comments** None

**Appearances** None

### **Use of Grounds**

*Motion/second (Bernhagen/ Henke)* to approve use of grounds north of the tractor pull area for 4-H Archery from May through November at various times after work hours and/or on weekends. Motion Carried.

### **Monthly Vouchers**

*Motion/second (Moderow/Bernhagen)* to approve the May 21, 2014 vouchers in the amount of \$90,329.03. Motion Carried.

### **Equipment Purchases**

Request for Quotes for a 30 Ton Tri-Axle Trailer were reviewed.

\$24,670.50 Brooks Tractor Inc.

\$24,865.50 Waupun Equipment Co., Inc.

\$26,250.00 Asmus Motors, Inc. ramp stand straight up and prevent liability claim & heavier frame.

No Quote received from Quality Truck

Brooks recommended purchasing trailer from Asmus Motors. Discussion held on the ramps standing straight up and having a heavier frame, and also would prevent a liability/injury.

*Motion/second (Schwandt/ Bernhagen)* to approve purchasing trailer from Asmus Motors due to the ramps standing straight up, having a heavier frame, and preventing liability. Motion Carried.

### **Sale of Equipment**

Brooks explained that Truck 47, 49, and Tractor 38 will be put on the Wisconsin Surplus sight to auction off.

The minimum bid will be book value, and the condition of the equipment will also be listed.

**Motion/second (Henke/Moderow)** to approve listing Truck 47, 49, and Tractor 38 on the Wisconsin Surplus sight. Motion Carried.

### **Road Agreement**

Sondalle explained that Sorenson, Brooks & himself will be meeting to resolve the insurance question that Sorenson had regarding the road agreement between Green Lake County and A.F. Gelhar.

### **Summer Road School, June 2, 3, 4, 2014, WI Dells**

**Motion/second (Henke/Bernhagen)** to approve Brooks attendance at the Summer Road School on June 2, 3, and 4, 2014 in Wisconsin Dells. Motion Carried.

### **Railroad Consortium** None

### **Financial Reports**

The Financial Reports were reviewed.

### **Adopt-A-Highway**

**Motion/second (Schwandt/Bernhagen)** to approve Drexel Building Supply to adopt-a-highway on CTH F, Town of Berlin from Fountain Road westward to South Road, and to supply the Adopt-A-Highway sign. Motion Carried.

### **Vacant Position**

Brooks explained a Grader Operator position will become vacant on June 18, 2014. Brooks is proposing to fill the position, and if filled from within it will leave another position open which will need to be filled.

**Motion/second (Moderow/Henke)** to approve filling the Grader Operator Position and process until all positions are filled, and to recommend approval to Personnel Committee to approve the hiring and process of positions. Motion Carried.

### **Committee Discussion**

Brooks reported crews were patching potholes; cleaning culverts and ditches; input county sign data into simple signs software; graveling/grading shoulders; rubber crack filling; opening wayside; safety training; and cutting trees and brush. Anticipated activities include surface maintenance; rubber crack filling; tree and brushing; mowing; chip sealing; mill/relay CTH A from South Street to Commercial Ave.; blacktop CTH A from Northwest Road to CTH J; and start reconstruction projects.

April crash data consisted of 35 deer, 3 other/weather, and 7 county damage claim.

Highway to report at the June County Board and a Paser presentation showing map/graphs to make everyone aware of the condition of the roads will be the topic. Schwandt would also like Brooks to touch base on the STH 23 project.

### **Future Agenda Items for Action and Discussion:**

- *Regular meeting date, June 10, 2014 at 5:30*
- *Highway Department Capital Outlay for road construction and equipment*

### **Adjournment**

**Motion/second (Bernhagen/Moderow)** to adjourn 06:10 PM. Motion carried.

Submitted by,

Becky Pence, Secretary