

April 01, 2015

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, April 01, 2015. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Ben Moderow
Vicki Bernhagen
Rich Slate

Absent:

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Duane Prachel, Patrol Superintendent
Aaron Wagner, Patrol Superintendent
Harley Reabe, Supervisor District 11
Diane Meulemeans, Corporation Counsel
Mark Judas, Resident Town of St. Marie
Nav Ghimire, UWEX Ag Agent
Andy Lang, Casper's Truck Equipment
Bobby Balda, Quality Truck
Robert Miller, Resident Town of Manchester
Troy Redfern, Monroe Truck Equipment

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Bernhagen/Slate) to approve the Agenda. Motion Carried.

Approval of Minutes

Motion/Second (Moderow/Slate) to approve the minutes of 03/11/15. Motion Carried.

Correspondence None

Public Comment None

Appearances None

Building and Grounds Use

Pricing for 330' of fence along the south property line will cost approximately \$7,100.00, a guardrail \$4,200.00, and/or new gates between \$2,700.00-\$9,000.00. Discussion held. Slate is not in favor of gating and suggested getting a network camera that saves and records if monitoring of happenings, and scale usage, etc., is needed. A policy should be set. A letter to be sent to the Wayside regarding parking, and keeping traffic to a minimum, and if the grounds are being used for a car show, they need to obtain permission from Highway Committee and P&I Committee.

Motion/second (Slate/Moderow) to approve UWEX request for a 9 square cubic foot temporary/removable shed for archery supplies. Motion Carried.

Motion/second (Moderow/Bernhagen) to approve Land Conservation use of grounds for Clean Sweep & use of forklift on August 14, 2015. Motion Carried.

Motion/second (Slate/Moderow) to approve no parking on the East or West sides of CTH D for ½ mile in each direction from the intersection of Mile Road in the Town of St. Marie; and use of temporary signage for the Crane

Fest September 11th-13th, 2015.

Seasonal Posting and IoH Permits

Seasonal Road Posting and IoH Permits were explained. The seasonal road posting supercedes the IoH Permits, unless the County approves a Multi-Trip Permit giving them permission for travel. Discussion held. Slate advised having a policy which includes the basis for posting roads with criteria, etc., because some roads are not posted.

Monthly Vouchers

Decals for #500 (Rosco Broom) from Roland Machinery for \$487.77 was questioned as to if they pertain to safety decals, or general brand name, etc.

Motion/Second (Slate/Moderow) to approve the April 1, 2015 vouchers for \$12,341.28. Motion Carried.

Vehicle Usage

Because of revising Policies and Procedures regarding vehicle usage, it is requested that the Commissioner and Patrol Superintendents be given permission to take county vehicle home. The liability property insurance is covered no matter where the vehicles are parked. The Sheriff's Department brings the vehicle back when on vacation unless they have meeting they need to attend. Discussion held. Schwandt wants everyone to be consistent.

Motion/second (Bernhagen/Slate) approve the Commissioner and Patrol Superintendents taking county vehicle home, except if on vacation for 1 week or more, or if on Family Medical Leave which would then be brought back to the county garage. Motion Carried.

Material Bid Awards

The material bid awards for culverts/supplies, asphalt, pulverizing, road oil, and crushed stone and gravel were reviewed. All vendor with the low bids have been awarded.

Salt Shed

During the annual salt shed inspection by DOT, one building at shop 2 did not pass. A letter will be coming from the DOT, and will be brought back to the committee.

2014 Financial Report of Highway Operations

Highway Operations were discussed along with 5 year comparisons for Labor & Hours; Equipment & Hours; Paid Time Off; Fringe Benefits; Balance Sheet and Income Statement.

Purchase Truck and Equipment

Motion/second (Slate/Bernhagen) to approve purchasing Tri-Axle Truck Chassis from Quality Truck for \$120,989.00. Motion Carried.

Discussion held on truck equipment. Troy Redfern of Monroe Truck as well as Andy Lang of Casper's Truck both were given an opportunity to speak.

Motion/second (Moderow/Schwandt) to approve purchasing the truck equipment from Casper's Truck for \$119,193.00. Roll Call Vote – (3) ayes, (1) nay Slate. Motion Carried.

PbM Projects (DOT)

Two PbM Projects, STH 44 Crack Routing & Sealing, and STH 44 Shouldering will need approval prior to submittal to the DOT.

Motion/second (Slate/Bernhagen) to approve Brooks to sign the PbM Contract for the two projects. Motion Carried.

Summer Hours

Due to good weather and starting projects, it is requested to start the summer hours effective 4/13/15-5/3/15, for the hours of 6:30 am - 4:30 pm, Monday through Thursday, and effective 5/4/15 hours of 6:00 am - 4:00 pm

Monday through Thursday.

Motion/second (Moderow/Slate) to approve work schedule Monday through Thursday, 6:30am – 4:30pm for 4/13/15-5/3/15, and effective 5/4/15 approve work schedule Monday through Thursday, 6:00am-4:00pm. Motion Carried.

Capital Outlay Goals

Need to start planning for the future. Phase 1 would be to start looking for land and determine how much land is needed. Schwandt feels the public needs to know the options because there are so many roads that need repair. A news article of some sort should be put together so that the public can be educated.

Railroad Consortium None

Committee Discussion

County crews have been treeing and brushing; surface maintenance; installed/removed seasonal road posting; and winter maintenance as needed. Anticipated activities include surface maintenance; cutting trees and brush; winter maintenance as needed. PbM; crack sealing and shouldering; Staff safety training; start surface projects on CTH PP, B, & H; Chip seal CTH X and Town roads. Crash data consisted of 21 deer, 2 other, and 6 county damage claims. Training/Conference/Meetings attended: Brooks (3), Wagner (1).

Discussion on Road Funding Options having more realistic criteria - Long Term.

Adjournment 7:30 pm

Submitted by,

Becky Pence,
Secretary, Highway Committee