

**GREEN LAKE COUNTY  
LAND USE PLANNING AND ZONING  
COMMITTEE MEETING MINUTES  
Thursday, March 6, 2014**

**CALL TO ORDER**

Committee Chair Starshak called the meeting of the Land Use Planning and Zoning Committee to order at 4:30 p.m. in the Green Lake County Government Center, County Board Room #0902, Green Lake, WI. The requirements of the open meeting law were certified as being met.

**Present: Eugene Henke, Ben Moderow, Harley Reabe, Michael Starshak**

**Absent: Don Peters**

**Also Present: Matt Kirkman, Code Enforcement Officer  
Missy Sorenson, Code Enforcement Officer  
Carole DeCramer, Committee Secretary  
Dan Sondalle, Corporation Counsel  
Jack Meyers, County Board Chairman**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**Motion by Henke/Reabe, unanimously carried, to approve the agenda.**

**APPROVAL OF MINUTES**

**Motion by Reabe/Moderow, unanimously carried, to approve the February 6, 2014, and February 12, 2014, minutes.**

**PUBLIC COMMENT**

**Elmer Bock, W1618 County Road S – Stated his ongoing concerns regarding the Landmark Cooperative Services noise issues.**

**PUBLIC APPEARANCES - None**

**CORRESPONDENCE**

**Kirkman – Explained that Al Shute, knowing he'd be absent tonight, prepared notes for each agenda item. Each committee member received a copy of the notes that included information on the carryover and restricted funds. Starshak pointed out that Shute's notes included copies of the 2014 Budget Committee Funds for *Vehicle Purchase* in the amount of \$23,875.00 and *Professional Services* in the amount of \$133,370. The 2014 Budget Restricted Funds are for *Non-Metallic Mining* in the amount of \$59,462 and *A-1 Conversion Fees* in the amount of \$8,654. These amounts were approved by the Finance Committee on February 27, 2014.**

**Motion by Reabe/Henke, unanimously carried on roll call (4-ayes, 0-nays) to approve the 2014 Budget Committee Funds.**

**Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) 2013 Report – Kirkman explained the purpose of the annual report. During 2013, there were 359.3 acres of land that were rezoned from A-1 Exclusive Agriculture to various other zoning districts. The report aids DATCP in tracking those acres.**

**PURCHASES** - None

**CLAIMS**

Claims totaling \$501.40 were submitted.

**Motion by Reabe/Moderow, unanimously carried, to approve for payment the claims in the amount of \$501.40.**

**REQUEST FOR WAIVER OF CERTIFIED SURVEY MAP REVIEW FEES**

Starshak read an explanation that Shute had provided him regarding the rationale for waiving the review fees for Certified Survey Maps (CSM's) that the Department of Transportation (DOT) will be submitting. As the DOT acquires land along the highways, CSM's are created and the policy has been to waive those CSM review fees. This would amount to approximately \$1,350 in fees. The DOT CSM's that will be submitted will allow area surveyors to work off of those surveys and, ultimately, save Green Lake County residents money when contracting for survey work.

**Motion by Henke/Moderow, unanimously carried, to waive the certified survey map review fees (approximately nine surveys) for the Wisconsin Department of Transportation.**

**APPROVAL OF DEPARTMENT ACTIVITY REPORTS**

- a. Permits, public hearings, etc.
- b. Violations

Kirkman – Discussed the various aspects of the financial reports.

Sondalle – Discussed how the violations will be handled.

**Motion by Reabe/Henke, unanimously carried, to approve the monthly activity reports.**

**DEPARTMENT/COMMITTEE ACTIVITY**

- a. Continued discussion on 25-foot setbacks

Kirkman – Reported that staff is preparing this item for the April 3<sup>rd</sup> public hearing. The townships will be sent the public hearing information in the event they would like to comment on the proposed change and/or attend the public hearing. The committee had no further questions.

- b. NR115 updates, if any. Shoreland zoning ordinance amendment

Starshak stated there is nothing new to report.

- c. Farmland Preservation Plan and Comprehensive Plan updates

Per Al Shute's written notes read by Starshak: Much time has been spent on pre-plan update items. Since 2/10/14, the department has been contacting County individuals with agricultural interests to serve on an Ad Hoc Steering Committee for the Farmland Preservation Plan update. The department has spent time researching and accumulating the current information related to both of the plans to be updated. On 2/26/14, the project agreement was sent to Martenson & Eisele, Inc. for their execution. On 2/28/14, the Farmland Preservation Grant Application was submitted to DATCP.

**FUTURE COMMITTEE ACTIVITIES**

- a. Future agenda items

- \* Updates on NR115, if any.
- \* Discuss refunding the Green Lake Area Animal Shelter permit fees

**b. Meeting dates**

April 3, 2014

Business Meeting 4:30 p.m.

Public Hearing 6:00 p.m.

**5:04 p.m. Recess until 6:00 p.m.**

Committee Chairman Starshak reconvened the meeting of the Land Use Planning and Zoning Committee at 6:00 p.m. for public hearing items and read the rules of public hearing.

**PUBLIC HEARING ITEMS**

*Audio of committee discussion is available upon request from the Green Lake County Land Use Planning and Zoning Department.*

**Item I: Owner/Applicant:** State of Wisconsin, Wisconsin Department of Transportation, Thomas Hardinger **Agent:** Little Green Lake Protection & Rehabilitation District, Dick Schneider **General Legal Description:** State Road 44, East of Little Green Lake, Part of Sections 28, 29, 32, and 33, T15N, R13E, Town of Green Lake **Explanation:** Adopt Flood Study “Little Green Lake District” by MSA Professional Services, April, 1997, and Dam Break Exhibit Maps by MSA Professional Services, November, 2013.

a) Public Hearing

Chair Starshak asked that Kirkman give a brief summary of the request.

Dick Schneider, Little Green Lake Protection & Rehabilitation District – Spoke in favor of the request.

Jim Fox, Town of Green Lake Chairman – Commented that within one year of when the dam was constructed, the ground settled and made it difficult to drive over with any type of farm equipment.

Starshak responded that the purpose of this public hearing is to just adopt the flood study and dam break exhibit maps.

Public hearing closed.

b) Committee Discussion and Deliberation

The committee agreed that this action would complete what should have been done in 1997.

c) Committee Decision

**On a motion by Reabe/Moderow, to Adopt Flood Study “Little Green Lake District” by MSA Professional Services, April, 1997, and Dam Break Exhibit Maps by MSA Professional Services, November, 2013. Roll call: Henke – aye, Moderow – aye, Reabe – aye, Starshak – aye.**

d) Execute Determination Form/Ordinance

**ADJOURN**

**6:15 p.m. On a motion by Reabe/Henke, unanimously carried, the committee adjourned.**

**RECORDED BY**

Carole DeCramer  
Committee Secretary

**APPROVED ON:**

April 3, 2014