

**GREEN LAKE COUNTY
LAND USE PLANNING AND ZONING
COMMITTEE MEETING MINUTES
Thursday, March 1, 2018**

CALL TO ORDER

Committee Chair Starshak called the meeting of the Land Use Planning and Zoning Committee to order at 5:15 p.m. in the Green Lake County Government Center, County Board Room, Green Lake, WI. The requirements of the open meeting law were certified as being met.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Present: **Harley Reabe, Rich Slate, Michael Starshak, Peter Wallace**

Absent: **Robert Lyon**

Also Present: **Matt Kirkman, Land Use Planning and Zoning Director**

Carole DeCramer, Committee Secretary

Dawn N. Klockow, Corporation Counsel

APPROVAL OF AGENDA

Motion by Slate/Wallace, unanimously carried, to approve the amended agenda.

APPROVAL OF MINUTES

Motion by Reabe/Slate, unanimously carried, to approve the minutes of 02/01/18.

PUBLIC COMMENT - None

PUBLIC APPEARANCES - None

CORRESPONDENCE

The committee was given a copy of an email from a local business thanking Krista Kamke for the excellent service and information she continues to provide.

Kirkman reported that Al Shute (previous department head) stopped in to visit staff today and asked that Kirkman relay a message to the outgoing committee members, Slate and Starshak. He said that it was a pleasure working with both Mr. Slate and Mr. Starshak while he was employed with the county, and wishes them luck in the future.

DEPARTMENT ACTIVITY REPORTS

a. Permits and Others

Kirkman discussed the monthly financial reports, land use permits, and septic permits reports.

b. Violations

Kirkman discussed the list of land use violations and septic violations.

c. POWTS inventory & maintenance update

Kirkman – The septic inventory is on track. The following townships are now complete: Berlin, Kingston, Mackford, Manchester, Seneca, St. Marie, Marquette, and Princeton. The Town of Brooklyn is 53% complete. A copy of the report was given to the committee members detailing the progress of the maintenance reporting.

DEPARTMENT /COMMITTEE ACTIVITY

a. Floodplain Zoning Ordinance update

Kirkman – The committee will begin reviewing the draft Floodplain Zoning Ordinance at *Article VIII Administration*. Kirkman explained the proposed amendments. The last review will take place at the next committee meeting on April 5, 2018. The public hearing could be scheduled for the May 3rd meeting.

b. Annual Report

The committee reviewed the annual report with the changes that the committee suggested at the last meeting.

Motion by Slate/Reabe, unanimously carried, to accept the annual report as amended.

c. Discuss Dzbinski violation and resolution

Kirkman explained that the Dzbinski rezone request, that the committee recommended denial at the previous committee meeting, and then was denied by the county board, did not have to be rezoned. After the public hearing, staff reviewed the updated ordinance and found that, what the applicant was proposing to do, they did not need to go through the rezone process. The land owner will have to apply for an after-the-fact land use permit and sanitary permit.

FUTURE COMMITTEE ACTIVITIES

a. Future agenda items

- Floodplain Zoning Ordinance

b. Meeting Date

April 5, 2018

Business meeting – 5:15 p.m.

Public hearing – 6:30 p.m.

ADJOURN

6:04 p.m. Meeting adjourned.

RECORDED BY: Carole DeCramer, Committee Secretary

APPROVED ON: April 5, 2017