

**March 26, 2018**

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Monday, March 26, 2018. The requirements of the Open Meeting Law was certified as being met. The Pledge of Allegiance was recited.

Present: Paul Schwandt Absent: Dennis Mulder  
Vicki Bernhagen  
Rich Slate

Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Cathy Schmit, County Administrator  
Harley Reabe, County Board Chair  
Robert Lyon, County Supervisor District 19  
Leah Rhodes, MSA Professional Services  
Willie Conklin, ATV/UTV Routes  
Cory Campnell, ATV/UTV Routes  
David Abendroth, Resident City Markesan, WI

**Agenda**

*Motion/second (Bernhagen/Slate)* to approve the Amended Agenda. All Ayes. Motion Carried.

**Approval of Minutes**

*Motion/second (Slate/Bernhagen)* to approve the minutes of 12/13/17. All ayes. Motion Carried.

**Correspondence** None

**Public Comment** None

**Appearances**

Leah Rhodes (MSA Professional Services) updated Committee Members on CTH D, and presented a \$150.00 check for charity of choice which Commissioner Brook's won at the WCHA Winter Road School. Charity of choice is Green Lake Greenways.

Willie Conklin (ATV/UTV Routes) spoke about the ATV/UTV Route permit process, Town of Kingston approvals, and inquired as to what the next step is going forward.

**Building & Grounds – Fair Milk House Project**

*Motion/second (Slate/Bernhagen)* to approve replacing the failing pumping system in the Milk House per UWEX letter dated 3/22/18. All Ayes. Motion Carried.

**North Central Region Spring Meeting, 4/27/18**

Any Committee Member that wishes to attend the Spring Meeting should let the Commissioner know.

**Variance – CTH S Driveway**

*Motion/Second (Slate/Bernhagen)* to approve Kinas Excavating Inc. Variance Permit 18-2902-02 on CTH S. All Ayes. Motion Carried.

**Financial Reports**

The 2017 and 2018 Financial Reports were reviewed, and questions were answered.

**Annual Report 2017**

Committee Members reviewed the Annual Report.

**Purchase Request**

A Request to purchase a used semi-tractor was presented to Committee Members. Discussion held regarding justification.

*Motion/second (Schwandt/Bernhagen)* to postpone purchasing a used semi-tractor until the next Committee Meeting in order to provide justification as directed. All Ayes. Motion Carried.

**Resolution Designating the Week of April 9 through April 13, 2018 as Work Zone Awareness Week in Green Lake County**

*Motion/second (Bernhagen/Slate)* to approve Resolution Designating the Week of April 9 through April 13, 2018 as Work Zone Awareness Week in Green Lake County and to forward on to County Board. All Ayes. Motion Carried.

**Railroad Consortium** None.

**Committee Discussion**

Committee reviewed Commissioner's Report. Discussion held on Building & Grounds plan of items with timeline.

Future Meeting Date: To be determined

Future Items for action and discussion:

**Consider Motion to Convene into Closed Session under Wis. Stat. §19.85(1)(f)** to consider disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. This closed session will discuss recent employment termination of highway employees.

Roll Call Vote: Bernhagen, Schwandt, Slate. All Ayes, (1) absent Mulder. Motion Carried.

**Adjournment** 6:41 pm

Submitted by,

Becky Pence,  
Secretary Highway Committee