

March 09, 2016

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, March 09, 2016. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt
Ben Moderow
Vicki Bernhagen
Rich Slate

Absent:

Others Present: Amy Brooks, Highway Commissioner
Becky Pence, Administrative Assistant
Aaron Wagner, Patrol Superintendent
Duane Prachel, Patrol Superintendent
Jack Meyers, County Board Chair
Marge Bostleman, County Clerk
Harley Reabe, Supervisor District 11
Pat Cadigan, Tri-County Paving
Loreen Gaastra, Sam Gaastra & Sons Inc.
Jack Yates, HG Meigs, LLC
Brian Enders, Northeast Asphalt
Todd Rebau, Contech
Mark Slate, Circuit Court Judge

Pledge of Allegiance

The Pledge of Allegiance was recited.

Agenda

Motion/second (Slate/Moderow) to approve the Agenda. Motion Carried.

Approval of Minutes

Motion/Second (Bernhagen/Slate) to approve the minutes of 02/10/16. Motion Carried.

Correspondence None

Public Comment None

Appearances None

Bid Openings

Crushed Stone & Gravel; Culverts; Asphalt; Pulverizing & Relay; and Road Oil bids were opened and read.

Motion/second (Moderow/Bernhagen) to approve the bids that are most advantageous to Green Lake County after specification review by the Highway Commissioner. Motion Carried.

Bike Signs Agreement

Motion/second (Slate/Moderow) to approve bike sign agreement and to pass on to Green lake Greenways. Motion Carried.

Monthly Vouchers

Motion/Second (Slate/Bernhagen) to approve the March vouchers for \$206,934.66. Motion Carried.

Financial Reports

Financial Reports were reviewed.

Building and Grounds Use

Motion/second (Slate/Bernhagen) to approve Fox River Industries use of Highway scale. Motion Carried.

Motion/second (Bernhagen/Moderow) to approve Highway grounds use for the Clean Sweep Hazardous Waste Collection and use of forklift on August 12, 2016. Motion Carried.

Employee Recognition

Discussion held.

Motion/second (Slate) to recommend employee recognition at 20 years upon retirement and to forward onto County Board. Motion failed – lack of second.

Discussion held.

Motion/second (Slate/Berhhagen) to provide employee recognition at 20 years upon retirement and to forward onto personnel. Motion Carried.

Resolution Relating to Designating the Week of April 11-15, 2016 as Work Zone Awareness Week in Green Lake County

Motion/second (Bernhagen/Slate) to approve the Resolution Relating to Designating the Week of April 11-15, 2016 as Work Zone Awareness week in Green Lake County and to forward onto to County Board for approval. Motion Carried.

Salt Storage

Committee was informed of approximately 1,000 tons of salt will be tarped at Highway grounds, Shop 2 facility due to lack of storage. The cost for the salt supplier to store is \$5.00 per ton per month.

Commissioner Training, March 28-29, 2016, WI Dells

Motion/second (Slate/Moderow) to approve Commissioner to attend training in WI Dells March 28-29, 2016. Motion Carried.

NC Spring Meeting, April 22, 2016, Stratford, WI

No committee members are able to attend the NC Spring Meeting.

Motion/second (Moerow/Slate) to approve Commissioner to attend the NC Spring Meeting in Stratford, WI on April 22, 2016. Motion Carried.

Out of State Travel, Etnyre Chip Spreader Training

Request to send four employees (one Superintendent, and three non-exempt employees) to the Etnyre Chip Spreader Training (one day in April) in Illinois. There is no cost for the training, and no overnight stay is needed.

Motion/second (Moderow/Bernhagen) to approve four employees for Out of State Travel to Illinois for the Etnyre Chip Spreader Training. Motion Carried.

Fill Vacant Position – Highway General Laborer

A letter of intent to retire was received from a Highway General Laborer as a March 31, 2016. Discussion held on request to start the process of filling the vacant position.

Motion/second (Slate/Moderow) to approve filling vacant Highway General Laborer as requested, and to forward onto Personnel Committee. Motion Carried.

Deer Pick Up

Highway Commissioner and Corporation Counsel are in process of working on a 1 Year Contract for car killed deer pick up. Cost would be approximately \$250.00 per month in lieu of the \$400 previously approved at the November 2015 Committee Meeting. Contract will end 2/28/2017.

Railroad Consortium 2016 Donation

Meeting canceled. Slate wrote letter to the Consortium regarding the pro's and con's on the \$25,000 donation amount.

Closed Session

Consider motion to convene into Closed Session per Wis. Stat §19.85(1)(b) Considering discipline of a public employee. This Closed Session is regarding a Highway Department employee.

Motion/second (Slate/Bernhagen) to convene into Closed Session per Wis. Stat §19.85(1)(b) Considering discipline of a public employee. Roll Call Vote, (4) ayes, (0) nays. Motion Carried.

Reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session

Motion/second (Slate/Moderow) to reconvene to open session to take action, if appropriate, on matters discussed in closed session. Roll Call Vaote, (4) ayes, (0) nays. Motion Carried.

No action taken.

Committee Discussion

Highway crews have been treeing and brushing county and Town of Berlin; patching; surface maintenance as needed; winter maintenance as needed; and installing road posting signs. Anticipated activities include surface maintenance, treeing and brushing, winter maintenance as needed; removal of snow fence; PbM shouldering project; and crack sealing.

Permits issued in February were 1 Overweight/Size.

CTH I Bridge Hazardous Materials Assessment Site Summary reviewed.

January crash data consisted of 10 deer, 4 county damages, and 3 other/weather.

Next Meeting Date April 13, 2016.

Future Items for action and discussion: Capital Outlay Goals, Office Relocation, Road Funding Options.

Adjournment 7:42 pm.

Submitted by,

Becky Pence,
Secretary Highway Committee