

**February 10, 2016**

The regular meeting of the Highway Committee was called to order by Chair Paul Schwandt at 5:30 PM on Wednesday, February 10, 2016. The requirements of the Open Meeting Law were certified as being met.

Present: Paul Schwandt  
Ben Moderow  
Vicki Bernhagen  
Rich Slate

Absent:

Others Present: Amy Brooks, Highway Commissioner  
Becky Pence, Administrative Assistant  
Aaron Wagner, Patrol Superintendent  
Duane Prachel, Patrol Superintendent  
Harley Reabe, Supervisor District 11

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**Agenda**

*Motion/second (Bernhagen/Slate)* to approve the Agenda. Motion Carried.

**Approval of Minutes**

*Motion/Second (Slate/Moderow)* to approve the minutes of 01/13/16. Motion Carried.

**Correspondence** None

**Public Comment** None

**Appearances** None

**Request for Proposal CTH M Intersection Design**

Proposals for CTH M Intersection Design were received from:

JT Engineering, Inc.	\$ 4,200.00
Omni Associates	\$ 4,500.00
Jewell Engineers Inc.	\$ 5,847.42
CORRE, Inc.	\$10,605.00
Ayres Associates	\$14,500.00

*Motion/second (Moderow/Slate)* to approve JT Engineering for \$4,200.00. (3) Ayes, (1) Nay, Bernhagen. Motion Carried.

**DOT Request for Service – Pbm (Performance Based Maintenance)**

Three Pbm's for STH 44 (North Jct. STH 73 to South Margret St), and STH 44 (CTH N to Fond Du Lac County Line), and STH 73 (West of Jct of STH 44 to STH 23) were discussed.

*Motion/second (Bernhagen/Moderow)* to approve STH 44 Pbm's, and STH 73 Pbm, and to authorize Highway Commissioner to sign documents upon Wis Dot approval. Motion Carried.

**Monthly Vouchers**

*Motion/Second (Bernhagen/Slate)* to approve the February vouchers for \$85,933.94. Motion Carried.

### **Financial Reports**

Financial Reports were reviewed and discussed, and questions answered. The Aged Accounts Receivable Report will be brought to the committee for anything over 90 days past due.

Sheriff Mark Podoll appeared (6:15) to thank the Highway Department for attending their storm meeting with Emergency Management and for their cooperation and communication prior to and during the last winter snow storm.

### **Building and Grounds Use**

*Motion/second (Slate/Moderow)* to approve grounds use for parking from Louis Bock for April 22<sup>nd</sup> to May 3<sup>rd</sup>; Sept 10<sup>th</sup> to Sept 18<sup>th</sup>; Oct 1<sup>st</sup> to Oct 9<sup>th</sup>; Oct 15<sup>th</sup> to Oct 23<sup>rd</sup>; and Nov 27<sup>th</sup> to Dec 3<sup>rd</sup>. Motion Carried.

### **2015 Annual Report**

*Motion/second (Bernhagen/Slate)* to approve The 2015 Annual Report for the Highway Commission and forward to County Board. Motion Carried.

### **Sale of Equipment – 1969 Fordlift, Unit 100**

*Motion/second (Slate/Moderow)* to approve selling the 1969 Forklift, Unit #100 with a minimum selling price of \$573.00. Motion Carried.

### **Fill Vacant Position – Highway General Laborer**

Discussion held. This will be brought back to the Committee next month.

### **Wisconsin Surplus Auction, Sale of Equipment, Unit 10 F250 Ford Pick up, and Unit 335 Case Loader**

Discussion held on depreciation, gain or loss on sale of equipment.

*Motion/second (Moderow/Slate)* to approve Wisconsin Surplus Online Auction for Unit 10 and Unit 335 as presented. Motion Carried.

### **Equipment Rental, End Loader and Dozer**

Discussion held on 2016 equipment rental and rental rates.

*Motion/second (Slate/Moderow)* to approve rental of the D3 Dozer for 2 months in the amount of \$2,500.00/month, and rental of the 624 Loader for 4 months in the amount of \$800.00/month. Motion Carried.

### **Jurisdictional Transfer CTH Y, Town of Princeton**

Discussion held. Approximate cost to bring CTH Y up to standard would be \$100,000.00. Discussion held.

*Motion/second (Slate/Moderow)* to approve sending to township for review, and allow the Highway Commissioner to negotiate any changes and to bring back to the committee along with justification of fiscal impact. Motion Carried.

### **2015 Rubber Crack Filling**

Discussion held regarding 2015 budgeted amount.

### **Deer Pick Up** None

### **January Cost Comparison to Employee Time**

Discussion held.

### **Seasonal Road Posting Policy**

*Motion/second (Bernhagen/Slate)* to approve the Seasonal Road Posting Policy for Green Lake County. Motion Carried.

**Railroad Consortium 2016 Donation**

*Motion/second (Slate/Moderow)* to postpone until next meeting for more information. Motion Carried.

**Committee Discussion**

Highway crews have been treeing and brushing county and Town of Berlin; patching; surface maintenance as needed; winter maintenance as needed. Anticipated activities include surface maintenance, treeing and brushing, winter maintenance as needed and removal of snow fence.

FHWA approved the functional classification system map for Green Lake County.

Permits issued in January were 3 Driveway Permits, and 1 Utility Permit.

January crash data consisted of 21 deer, 3 county damages, and 3 other/weather.

Next Meeting Date March 09, 2016.

Future Items for action and discussion: Bike Route Sign Placement Agreement, Capital Outlay Goals, Office Relocation, Road Funding Options, and employee recognition.

**Adjournment** 7:30 pm.

Submitted by,

Becky Pence,  
Secretary Highway Committee