



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

**October 10, 2018**

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Larry Jenkins at 10:30 a.m. on October 10, 2018 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Larry Jenkins – Chairman  
Sue Wendt-Vice-Chairman  
Peter Wallace  
Keith Hess  
Kathy Morris

Others Present:

Charlie Wielgosh – County Board Supervisor  
Lori Evans - Admin. Ass't to Sheriff  
DA Andrew Christensen  
Dawn Klockow – Corp. Counsel

Harley Reabe – Co. Board Chairman  
Gary Podoll – Emergency Management  
Chief Deputy Mark Putzke  
Tony Daley – Berlin Journal

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

## MINUTES

*Motion/Second (Hess/Wallace)* to approve the minutes of the September 12, 2018 meeting as written. All Ayes. Motion carried.

## PUBLIC COMMENTS

None

## **CORRESPONDENCE**

Thank you from the MS Challenge, Green Lake Area Half Marathon to the Sheriff's Office for their continued support and watchful eyes over their fabulous race.

Letter of appreciation to the Sheriff's Office from the Berlin Boat Club for their support at the 2018 Corn Roast Fundraiser.

## **PURCHASE REQUESTS**

None

## **CREDIT CARD APPROVAL**

None

## **RESOLUTIONS/ORDINANCES**

None

## **DEPARTMENT RELATED REPORTS**

Written reports were included in the packet from the Sheriff's Office, Clerk of Circuit Court, Coroner, and Emergency Management.

DA Christenson reported on the jury and other events in his office since the last meeting. Emergency Management Director Gary Podoll report on the flooding. He has advised Princeton and Berlin to put sandbags out again. The Fox River in Berlin is expected to crest on the week-end at around 15' 2". He explained how FEMA and 211 worked. Chief Deputy Putzke further explained items that were included in the Sheriff's Office written report.

## **BUDGET ADJUSTMENTS/LINE ITEM TRANSFERS**

Lori Evans explained budget adjustments and line item transfers. Though the packet included two line item transfers, they should have been submitted as budget adjustments. She will make out the new forms and submit them to the Finance Committee. The Sheriff's Office requested the following Budget Adjustments:

This summer the Shoot'n for a Reason fund raiser donated \$22,000 to the Sheriff's Office Canine Program. This request is that the Canine Revenue account and the Canine Expense account be increased by \$14,000. Those funds will be used to purchase another canine and for the initial related maintenance costs.

The Sheriff's Office has requested that \$21,000 be transferred into the general overtime account which includes the Patrol and Detective divisions as well as the Clerk that handles transcription. This line will be over due to shift extensions, transcription, Court time, increased use of the K-9 and drone and hospital security. The funds would come from the jail salaries expense line that has available funds as it has been difficult filling open positions.

Blood draws in the Sheriff's Office Jail budget are going to be short due to more arrests for OWI. Huber revenues are higher than expected. The Sheriff is requesting an increase in both the Huber revenue account and the blood draw expense account be increased in the sum of \$1,500.

Jail repair and maintenance costs have exceeded expectations due to kitchen equipment repairs. Safekeeper revenues have also exceeded expectations. The Sheriff is requesting that both line items be increased by \$1,300.

*Motion/Second (Hess/Wendt)* to approve all four of the Budget Adjustments as presented. All Ayes. Motion carried.

## **2019 BUDGET**

No action taken.

## **MONTHLY SHERIFF REPORTS**

The monthly Sheriff's reports were reviewed and accepted as presented.

## **EXPENSE AND REVENUE MONTHLY REPORTS**

The monthly expense and revenue reports were reviewed and accepted as presented.

## **LEXIPOL**

Chief Deputy Putzke explained that the draft of the Lexipol Custody Manual has been completed by the Jail and is being reviewed by him and the Sheriff. Once that has completed it will be submitted to the Jail Inspector for approval. After the State has approved the Custody Manual in will be sent to the Judicial Law Enforcement Committee for review.

## **FUTURE MEETING DATE AND AGENDA ITEMS**

On October 19, 2018, there will be a Memorial Dedication in the EOC Room of the Sheriff's Office in honor of Green Lake County Deputy Sheriff Bruce Williams who was slain in the line of duty on that day 15 years ago. There will also be a wreath laying at the cemetery and a luncheon.

The next regular meeting is set for November 14, 2018 at 5:00 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake. The time has been changed due to the presentation of an award.

## **ADJOURN**

*Motion/Second (Morris/Wallace)* to adjourn. All Ayes. Motion carried.

Meeting adjourned at 11:05 a.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff