



GREEN LAKE COUNTY

571 County Road A, Green Lake, WI 54941

Original Post Date: 05/17/18

Amended* Post Date:

The following documents are included in the packet for the Finance Committee on May 23, 2018:

- 1) Agenda
- 2) Draft minutes from 04/25/18
- 3) Credit Card Request Approvals
- 4) Treasurer's Monthly Report
- 5) Budget Adjustments/Line Item Transfers



GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Elizabeth Otto
County Clerk

Office: 920-294-4005
FAX: 920-294-4009

Finance Committee Meeting Notice

Date: May 23, 2018 Time: 5:30PM

**The Green Lake County Government Center, County Board Room
571 County Road A, Green Lake WI**

AGENDA

Committee Members

*Harley Reabe, Chair
Larry Jenkins, Vice-Chair
Robert Lyon
Dennis Mulder
Brian Floeter
Elizabeth Otto, Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Minutes: 04/25/18
5. Public Comments (3 Min. Limit)
6. Correspondence
7. Appearances
8. Credit Card Request Approvals
9. Treasurer's Monthly Report
10. Resolutions/Ordinances
11. Budget Review
12. Budget Adjustments/Line Item Transfer
13. Supervisor's Monthly Claims
14. Consider motion to convene into Closed Session per:
 - Wis. Stat. s. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. This matter is in reference to a CDBG loan where the home is being foreclosed upon by a first lien holder.
15. Reconvene to Open Session to take action, if appropriate, on matters discussed in Closed Session.
16. Committee Discussion
17. Future Meeting Dates: Regular Meeting 06/27/2018
18. Future Agenda items for action & discussion:
19. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,
Elizabeth Otto, County Clerk

Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.

FINANCE COMMITTEE
April 25, 2018

The meeting of the Finance Committee was called to order by County Clerk Liz Otto at 5:30 on Wednesday, April 25, 2018, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present: Harley Reabe
Larry Jenkins
Robert Lyon
Dennis Mulder

Absent: 1 vacant

Also Present: Liz Otto, County Clerk
Cathy Schmit, Cty Admin
Dawn Klockow, Corp Counsel
Angie Petruske, Acct Budget Coord

Lori Evans, SO Admin Asst
Kayla Yonke, Account Specialist
Mark Podoll, Sheriff
Amy Brooks, Hwy Comm (5:35)

ELECTION OF CHAIR

County Clerk Liz Otto requested nominations for Chair. Larry Jenkins nominated Harley Reabe. No other nominations for Chair. Clerk Otto declared Reabe as Chair. Reabe was seated as Chair.

ELECTION OF VICE CHAIR

Reabe requested nominations for Vice-Chair. Dennis Mulder nominated Larry Jenkins. No other nominations for Vice Chair. Chairman Reabe declared Jenkins as Vice Chair.

MINUTES

Motion/second (Jenkins/Mulder) to approve the minutes of March 28, 2018 and April 13, 2018 with no additions or corrections. All ayes. Motion carried.

PUBLIC COMMENTS – none

CORRESPONDENCE – none

APPEARANCES – none

CREDIT CARD REQUEST APPROVALS

Motion/second (Mulder/Jenkins) to approve credit card request approval for Jason Young in the Sheriff's Office with a limit of \$1500.00. All ayes. Motion carried.

TREASURER'S MONTHLY REPORT

Treasurer Amanda Toney was absent. Committee reviewed her previously submitted report. Chairman Reabe requested that the credit card rebate report be included each month for committee review.

RESOLUTIONS/ORDINANCES

- **Base Wage Compensation Adjustment for Employees with 10 Years of Service or More with Green Lake County**

County Administrator Cathy Schmit explained that this resolution would allow long term employees with good performance reviews to receive more competitive wages and eliminate some of the wage compression on the current wage scale. Discussion held.

Motion/second (Jenkins/Mulder) to approve the fiscal note for the resolution relating to Base Wage Compensation Adjustment for Employees with 10 years of Service or More with Green Lake County and forward to County Board for final approval. All ayes. Motion carried.

BUDGET REVIEW

March revenues and expenditures were reviewed and discussed.

BUDGET ADJUSTMENTS/LINE ITEM TRANSFER

- HHS – new grant for communicable diseases was awarded for \$3,400. Revenues and expenses will be adjusted.

Motion/second (Jenkins/Mulder) to approve the budget adjustment. All ayes. Motion carried.

- County Clerk - \$11,419 taken out of contingency to cover additional premium for 2017 Worker's Compensation policy after audit. Discussion held.

Motion/second (Mulder/Jenkins) to approve the budget adjustment. All ayes. Motion carried.

- HHS – line item transfer moving \$1000 from office supplies to background checks.

Motion/second (Jenkins/Mulder) to approve the line item transfer. All ayes. Motion carried.

SUPERVISOR'S MONTHLY CLAIMS

Supervisor's claims: \$4,430.88

Lay people: \$479.61

Motion/second (Lyon/Mulder) to approve supervisor's monthly claims. All ayes. Motion carried.


COMMITTEE DISCUSSION

- **Future meeting dates:** Regular meeting – May 23, 2018 at 5:30 PM
- **Future agenda items for action & discussion:**

ADJOURNMENT

Chairman Reabe adjourned the meeting at 5:49 PM.

Submitted by,



Liz Otto
County Clerk

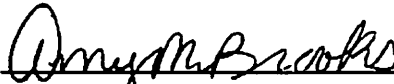
Request for Credit Card Approval

Department: Highway
 Committee: Highway

Name of Card Holder	Title of Position	Credit Card Limit
Jason Stuker	Highway Laborer	\$1,000.00
Chris Werdin	Highway Laborer	\$1,000.00
Josh Nitzke	Highway Laborer	\$1,000.00

Justification for Credit Card(s):

To purchase needed supplies when working in the field.

Department Head Approval: 

Date Approved by Committee of Jurisdiction: 05/09/18

Following this acceptance please forward to the County Clerk's Office.

Date Approved By Finance Committee: _____



GREEN LAKE COUNTY

OFFICE OF THE COUNTY TREASURER

Amanda R. Toney
Treasurer and Real Property Lister

Office: 920-294-4018
FAX: 920-294-4009

May 16, 2018

Memo to Finance Committee:

The April sales tax figure was \$72,655.36. As of today, the May sales tax figure has not been posted to the website. This amount will be reflected on the June finance memo. As always, a sales tax comparison is included in your packet.

Green Lake Title & Abstract has completed the title searches on those properties that still owe 2014 taxes. In the beginning of June, we will mail certified letters to all property owners, as well as any lien holders, reminding them of this delinquency. Currently we have 35 parcels, which consists of 26 owners.

Per Chairman Reabe's request, I will start to report on the rewards points that the County has accumulated by use of the credit cards. As of the most recent statement, our current reward point total is 524,839. When using the cash back option we will receive 1% of the total points. I also have a report showing credit card use by department so we can discuss this at the meeting.

In the beginning of May, I had a meeting with Bob Van Kirk, Vice President of Treasury Management from Horicon Bank, to discuss our business needs. They have a few options that would allow us to utilize the bank's earnings credit and earn interest while still keeping all of our accounts separate. My plan, in the near future, is to analyze our accounts and determine if this would be a good fit for the County.

Stef continues to keep busy with ownership changes, real estate and personal property assessment rolls as well as our daily work. Nine of the sixteen municipalities have already had their open book and of those nine, five of them are finished with their board of review. Three of the remaining municipalities have their open books scheduled in the next few days, which leaves four municipalities that have not scheduled their open book. Stef has been in contact with those assessors and we are told to not expect anything from them until June.

I continue to monitor the Veribanc reports and all institutions where we have funds invested are in good standings.

Respectfully submitted,

Amanda R. Toney

GREEN LAKE COUNTY TREASURER'S REPORT

APRIL 2018

CASH BALANCE: 03-31-2018 1,202,205.46

RECEIPTS:

General:	964,637.12
Redemption Tax - Principle:	29,459.23
Redemption Tax - Interest	5,808.06
Redemption Tax - Penalty	2,903.89
Postponed & Delinquent Tax - Principle:	189,077.95
Postponed & Delinquent Tax - Interest:	2,572.81
Postponed & Delinquent Tax - Penalty	1,286.43
Sales Tax Deposit from State	72,655.36
Wire from Farmers & Merchants Bank	500,000.00

TOTAL RECEIPTS: 1,768,400.85 2,970,606.31

DISBURSEMENTS:

General Maintenance:	859,422.33
Direct Deposit Payroll	547,660.57
DHHS Deposit to LGIP	144,763.96
Payroll deductions and taxes	479,214.98
Sales Tax Money Transfer to LGIP	75,898.03
Bank fees	8.00
Real Estate Transfer Fees	9,453.36
Transfer to Flex/HRA account	11,839.70
Lottery Credit paid to taxing entities	389,869.44
Voided Checks from previous month	-882.08

TOTAL DISBURSEMENTS: 2,517,248.29

TREASURER'S CASH BALANCE: 453,358.02

BANK RECONCILIATION

Green Lake Horicon Bank-Checking:	690195	68,506.71
Green Lake Horicon Bank - Money Market:	690224	<u>453,306.25</u>
TOTAL		521,812.96

Less Outstanding Checks 68,454.94

Available Bank Balance 453,358.02

Cash in Office 04/30/18 0.00

04/30/18 CASH BALANCE	453,358.02
TREASURER'S CASH	<u>453,358.02</u>
DIFFERENCE	0.00

GREEN LAKE COUNTY TREASURER'S REPORT

APRIL 2018

RECONCILIATION OF RECEIPTS & DEPOSITS

Cash in Office	March 31, 2018	0.00
Total Receipts	APRIL 2018	<u>1,768,400.85</u>
SUB TOTAL		1,768,400.85
Less Deposits for Month:		<u>1,768,400.85</u>
Cash in Office	4/30/2018	0.00

PROOF OF OUTSTANDING CHECKS

Outstanding Checks	March 31, 2018	519,964.24
Total Disbursements	APRIL 2018	2,517,248.29
SUB TOTAL		<u>3,037,212.53</u>
Less Checks Cashed by Bank		2,195,845.70
DHHS Deposit to LGIP		144,763.96
Payroll deductions and taxes		150,532.76
Sales Tax transfer to LGIP		75,898.03
Bank fees		8.00
Transfer to Flex/HRA account		11,839.70
Lottery Credit paid to taxing entities		389,869.44
Outstanding Checks	4/30/2018	68,454.94

2018 INTEREST REVENUE

(PROJECTED BUDGET: \$70,000.00)

1/31/18 Money Markets	January Interest	\$5,358.91
1/31/18 Certificate of Deposits	January Interest	\$3,205.48
2/28/18 Money Markets	February Interest	\$5,789.97
2/28/18 Certificate of Deposits	February Interest	\$0.00
3/31/18 Money Markets	March Interest	\$10,162.86
3/31/18 Certificate of Deposits	March Interest	\$0.00
4/30/18 Money Markets	April Interest	\$10,956.02
4/30/18 Certificate of Deposits	April Interest	\$3,145.68
Money Markets	May Interest	
Certificate of Deposits	May Interest	
Money Markets	June Interest	
Certificate of Deposits	June Interest	
Money Markets	July Interest	
Certificate of Deposits	July Interest	
Money Markets	August Interest	
Certificate of Deposits	August Interest	
Money Markets	September Interest	
Certificate of Deposits	September Interest	
Money Markets	October Interest	
Certificate of Deposits	October Interest	
Money Markets	November Interest	
Certificate of Deposits	November Interest	
Money Markets	December Interest	
Certificate of Deposits	December Interest	
TOTAL		<u>\$38,618.92</u>

HORICON BANK ACCOUNTS

Balance as of 04/30/18

Flex/HRA Checking Account #2395	\$9,794.10
Flex/HRA Money Market Account #2366	\$511,287.02
Gelhar Escrow Account #8674	\$34,718.50

GREEN LAKE COUNTY TREASURER'S REPORT

INVESTMENTS APRIL 2018

LOCAL GOVERNMENT INVESTMENT POOL

#824000

<u>Date</u>		<u>Account #01</u>
03/31/18	Balance L.G.I.P.	1,855,401.31
04/02/18	DCF Spare Pmt	2,790.00
04/05/18	HFS Comm Aids	5,099.00
04/05/18	DCF Spare Pmt	55,610.08
04/06/18	DCF Spare Pmt	32,525.25
04/24/18	DCF Spare Pmt	7,573.00
04/30/18	DCF Spare Pmt	41,166.63
04/30/18	Interest	2,767.09
04/30/18	Balance L.G.I.P.	\$2,002,932.36

Date Started INSTITUTIONS

<u>Date Started</u>	<u>INSTITUTIONS</u>		<u>PRINCIPLE</u>	<u>YIELD RATE</u>	<u>DUE DATE</u>	
05/01/17	Horicon Bank**	12 month	#10000077035	503,167.80	1.25%	05/01/18
02/20/18	Fortifi Bank** (f/k/a First National Bank)	6 months	#8676645	2,000,000.00	1.25%	08/20/18
02/20/18	Horicon Bank**	182 days	#10000078184	2,000,000.00	1.25%	08/21/18
09/20/17	Farmers & Merchants Bank CD**	12 month	#708494	1,000,000.00	1.35%	09/20/18
12/09/17	Farmers & Merchants Bank CD**	12 month	#703152	1,000,000.00	1.35%	12/09/18
04/14/18	Fortifi Bank** (f/k/a First National Bank)	12 month	#8631292	1,000,000.00	2.00%	04/14/19
12/01/17	Farmers & Merchants Bank CD**	25 month	#704462	2,000,000.00	1.75%	01/01/20
10/30/13	Citizens Community Federal	Money Market	20033645	163,194.79	0.25%	
04/20/11	Farmers & Merchants Bank**	Money Market	310818	5,298,244.33	1.75%	
03/18/15	First Business Bank	Money Market	7017-03210	2,739.16	0.45%	
11/01/15	Horicon Retirement	Money Market	1424497	13.37	0.50%	
08/05/13	Ripon Horicon Bank	Money Market	831744	5,208.27	0.15%	
TOTAL				\$14,972,567.72		

SALES TAX

	<u>2018 PRINCIPLE</u>	<u>2018 INTEREST</u>	<u>TOTAL SALES TAX</u>	<u>Retailer Collection Period</u>
BALANCE 12/31/17			1,611,670.78	
01/01/18	113,333.47	1,587.62	114,921.09	October, 2017
02/01/18	89,933.78	1,531.20	91,464.98	November, 2017
03/01/18	126,251.39	802.09	127,053.48	December, 2017
04/01/18	75,898.03	974.52	76,872.55	January, 2018
TOTAL COLLECTED IN 2018	405,416.67	4,895.43	\$2,021,982.88	
TOTAL 2018 LOAN PAYMENTS			834,907.50	
BALANCE OF SALES TAX FUNDS			\$1,187,075.38	

SALES TAX INVESTMENTS

<u>Institution</u>	<u>C.D. #</u>	<u>Term</u>	<u>Principle Invested</u>	<u>Int. Rate</u>	<u>Due Date</u>
4/30/2018 LGIP Sales Tax Account #09			687,075.38		
Bank Mutual	7072041052	12 months	500,000.00	1.92%	1/11/2019
Total Funds Held in Trust			\$1,187,075.38		

2018 LOAN PAYMENT HISTORY

<u>PAYMENT DATE</u>	<u>LOAN PAYMENT AMOUNT</u>		<u>TOTAL</u>	
03/01/18	834,907.50	Paid on 03/01/18	834,907.50	Justice Center Loan Payment-DTC
			\$834,907.50	Total Paid on Loan in 2018

** Collateralized Investment

APRIL 2018

EFFECTIVE INTEREST RATES - OVERALL

<u>INSTITUTION</u>	<u>AMOUNT</u>	<u>ACCOUNT NUMBER</u>	<u>RATE</u>
L.G.I.P.	2,695,274.74		1.40%
Horicon Bank**	503,167.80	#100000077035	1.25%
Fortifi Bank** (f/k/a First National Bank)	2,000,000.00	#8676645	1.25%
Horicon Bank**	2,000,000.00	#100000078184	1.25%
Farmers & Merchants Bank CD**	1,000,000.00	#708494	1.35%
Farmers & Merchants Bank CD**	1,000,000.00	#703152	1.35%
Fortifi Bank** (f/k/a First National Bank)	1,000,000.00	#8631292	2.00%
Farmers & Merchants Bank CD**	2,000,000.00	#704462	1.75%
Citizens Community Federal	163,194.79	20033645	0.25%
Farmers & Merchants Bank	5,298,244.33	310818	1.75%
First Business Bank	2,739.16	7017-03210	0.45%
GL Cty Retirement-Horicon	13.37	1424497	0.50%
Ripon Horicon Bank	5,208.27	831744	0.15%
Horicon Bank	453,306.25	690224	0.05%
	18,121,148.71		Average APY 1.05%
<u>TOTAL INVESTED</u>	17,662,620.82		Average Investment APY 1.28%

<u>MONTHLY</u>	<u>AVERAGE</u>
January 2018	0.82%
February 2018	0.95%
March 2018	1.00%
April 2018	1.05%
May 2018	
June 2018	
July 2018	
August 2018	
September 2018	
October 2018	
November 2018	
December 2018	

Date	Institution	Account #	Amount
1/31/2018	MM Horicon	1000002366	73.52
1/31/2018	MM LGIP	Account #1	1,888.16
1/31/2018	MM Citizens Community	20033645	36.86
1/31/2018	MM Farmers & Merchants	310818	3,206.81
1/31/2018	MM First Business Bank	7017-03210	0.27
1/31/2018	MM Horicon Retirement	1424497	0.85
1/31/2018	MM Ripon Horicon Bank	831744	0.66
1/31/2018	MM Horicon	690195	22.08
1/31/2018	MM Horicon	690224	129.70
TOTAL MONEY MARKET INTEREST			\$5,358.91
1/12/2018	CD Fortifi CD	8631292	3,205.48

TOTAL CERTIFICATE OF DEPOSIT INTEREST \$3,205.48

2/28/2018	MM Horicon (Flex MM)	1000002366	66.42
2/28/2018	MM LGIP	Account #1	1,872.65
2/28/2018	MM Citizens Community	20033645	31.28
2/28/2018	MM Farmers & Merchants	310818	3,669.16
2/28/2018	MM First Business Bank	7017-03210	0.35
2/28/2018	MM Horicon Retirement	1424497	0.15
2/28/2018	MM Ripon Horicon Bank	831744	0.60
2/28/2018	MM Horicon	690195	6.97
2/28/2018	MM Horicon	690224	142.39
TOTAL MONEY MARKET INTEREST			\$5,789.97

3/31/2018	MM Horicon (Flex MM)	1000002366	71.48
3/31/2018	MM LGIP	Account #1	2,424.61
3/31/2018	MM Citizens Community	20033645	33.52
3/31/2018	MM Farmers & Merchants	310818	7,564.96
3/31/2018	MM First Business Bank	7017-03210	0.38
3/31/2018	MM Horicon Retirement	1424497	0.14
3/31/2018	MM Ripon Horicon Bank	831744	0.66
3/31/2018	MM Horicon	690195	10.36
3/31/2018	MM Horicon	690224	56.75
TOTAL MONEY MARKET INTEREST			\$10,162.86

Date	Institution	Account #	Amount
4/30/2018	MM Horicon	1000002366	64.96
4/30/2018	MM LGIP	Account #1	2,767.09
4/30/2018	MM Citizens Community	20033645	34.64
4/30/2018	MM Farmers & Merchants	310818	8,040.70
4/30/2018	MM First Business Bank	7017-03210	0.40
4/30/2018	MM Horicon Retirement	1424497	0.62
4/30/2018	MM Ripon Horicon Bank	831744	0.65
4/30/2018	MM Horicon	690195	11.77
4/30/2018	MM Horicon	690224	35.19
TOTAL MONEY MARKET INTEREST			\$10,956.02
4/30/2018	CD Fortifi CD	8631292	3,145.68

TOTAL CERTIFICATE OF DEPOSIT INTEREST \$3,145.68

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 15, 2018
 Department: Maintenance (Safety & Security)
 Amount: \$7,269.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Adjustment for carryover of amount approved in 2017 to 2018 to pay for contracted services rendered by Potter Lawson security study and recommendations.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
17-100-06-51600-206-000	Maint. - Service Contracts	\$ 7,269.00	\$ (7,269.00)	\$ -
18-100-06-51600-206-000	Maint. - Service Contracts	\$ 22,074.00	\$ 7,269.00	\$ 29,343.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: Catherine J. Schmit
 Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: May 15, 2018
 Department: County Administrator
 Amount: \$6,458.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Moving budget amount for toner from departments to IT. Toner is included in the MBM contracts and expense is paid out of the IT budget.

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustment	Final Budget
18-100-03-51320-309-000	Office Expense	\$ 1,573.00	\$ (298.00)	\$ 1,275.00
18-100-04-51420-310-000	Office Supplies	\$ 2,775.00	\$ (250.00)	\$ 2,525.00
18-100-06-51600-310-000	Office Supplies	\$ 1,265.00	\$ (582.00)	\$ 683.00
18-100-07-51710-310-000	Office Supplies	\$ 2,115.00	\$ (472.00)	\$ 1,643.00
18-100-08-51520-310-000	Office Supplies	\$ 2,603.00	\$ (250.00)	\$ 2,353.00
18-100-09-52100-310-000	Office Supplies	\$ 18,806.00	\$ (131.00)	\$ 18,675.00
18-100-10-53610-310-000	Office Supplies	\$ 3,605.00	\$ (1,075.00)	\$ 2,530.00
18-100-13-55620-310-000	Office Supplies	\$ 5,150.00	\$ (2,400.00)	\$ 2,750.00
18-207-30-54903-310-000	Office Supplies	\$ 15,000.00	\$ (1,000.00)	\$ 14,000.00
18-100-25-51450-206-000	Maintenance Contracts	\$ 240,535.00	\$ 6,458.00	\$ 246,993.00
Total Adjustment			\$ -	

Department Head Approval: *Catherine J. Smith*

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

GREEN LAKE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: April 24, 2018
 Department: Administration
 Amount: \$10,627.00
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

Adjust budget for Administrator to enroll in County Health Insurance program effective 5/1/2018.
Monthly county cost \$1,328.37

Revenue Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustmen	Final Budget
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Expenditure Budget Lines Amended:

Account #	Account Name	Current Budget	Budget Adjustmen	Final Budget
18-100-22-51810-154-000	Health Insurance	\$ 36,381.00	\$ 10,627.00	\$ 47,008.00
18-101-23-51820-999-000	Non-Lapsing Retire/Salary/Fringe	\$ 55,000.00	\$ (10,627.00)	\$ 44,373.00
				\$ -
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ -	

Department Head Approval: Catherine J. Schmit

Date Approved by Committee of Jurisdiction: 5/7/18

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

REQUEST FOR LINE ITEM TRANSFER

Office Use Only

Department: 911
 Budget Year Amended: 2018

No. _____
Date: _____

From Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-100-00-58300-247-001	Maintenance	\$ 8,000.00	\$ 761.86	\$ 118.71	\$ 7,238.14
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 761.86		

To Account

Account #	Account Name	Current Budget	Transfer Amount	YTD Expenditures	New Budget
18-100-00-58300-247-000	Radio Infrastructure Maint Cont	\$ 35,000.00	\$ 761.86	\$ 35,761.86	\$ 35,761.86
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
Total Transfer			\$ 761.86		

Explanation for Transfer:
 911 Maintenance contracts were a little more than what was budgeted for 2018.

Department Head Approval Catherine J. Schmit
 Governing Committee Approval L. J. [Signature] 5/9/18

If < \$500:
 Send to County Administrator's Office

COUNTY ADMINISTRATOR Approval: _____

If > \$500:
 Send to County Clerk's Office

FINANCE COMMITTEE Approval given on : _____ **Date** _____