



# ***GREEN LAKE COUNTY***

*571 County Road A, Green Lake, WI 54941*

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**Original Post Date: 12/27/16**

**Amended\* Post Date:**

**The following documents are included in the packet for the Finance Committee on December 28, 2016:**

- 1) Agenda
- 2) Draft minutes from the 11/23/16
- 3) Treasurer's Monthly Report
- 4) Budget Adjustments



# GREEN LAKE COUNTY OFFICE OF THE COUNTY CLERK

Margaret R. Bostelmann, WCPM  
County Clerk

Office: 920-294-4005  
FAX: 920-294-4009

## *Finance Committee Meeting Notice*

**Date: December 28, 2016 Time: 10:00 AM**  
**The Green Lake County Government Center, County Board Room**  
**571 County Road A, Green Lake WI**

### AGENDA

#### **Committee Members**

*Harley Reabe, Chairman*  
*Larry Jenkins, Vice-Chair*  
*Robert Lyon*  
*Dennis Mulder*  
*Joanne Guden*

*Margaret R. Bostelmann,*  
*Secretary*

1. Call to Order
2. Certification of Open Meeting Law
3. Pledge of Allegiance
4. Agenda
5. Minutes 11/23/2016
6. Public Comments (3 Min. Limit)
7. Correspondence
8. Open Tax Deed Bids
9. Treasurer's Monthly Report
10. Tax Deed Update
11. Resolutions/Ordinances
12. Budget Adjustments
13. Budget Review
14. Supervisor's Monthly Claims
15. Clerk's Report
  - Relating to Agenda Items
16. Committee Discussion
  - Future Meeting Dates: Regular Meeting January 25, 2016 at 10:00 am
  - Future Agenda items for action & discussion:
17. Adjourn

Kindly arrange to be present, if unable to do so, please notify our office.

Sincerely,  
Margaret R. Bostelmann, County Clerk

**Please note: Meeting area is accessible to the physically disabled. Anyone planning to attend who needs visual or audio assistance, should contact the County Clerk's Office, 294-4005, not later than 3 days before date of the meeting.**

**FINANCE COMMITTEE**  
**November 23, 2016**

The meeting of the Finance Committee was called to order by Chair Harley Reabe at 10:00 AM on Wednesday, November 23, 2016, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met. The Pledge of Allegiance was recited.

Present:                   Harley Reabe  
                              Joanne Guden  
                              Larry Jenkins  
                              Robert Lyon  
                              Dennis Mulder

Also Present:           Marge Bostelmann, County Clerk      Dawn Klockow, Corporation Counsel  
                              Amy Brooks, Highway                    Jason Jerome, HHS  
                              Sheriff Podoll                            Becky Pence, Highway

**AGENDA**

*Motion/second (Guden/Mulder)* to approve the amended agenda. Motion carried.

**MINUTES**

*Motion/second(Mulder/Guden)* to approve the minutes of October 27, 2016 correcting typographical error. Motion carried.

**PUBLIC COMMENTS** – None

**CORRESPONDENCE** – None

**OPEN TAX DEED BIDS** – None

**APPEARANCES** – None

**TREASURER’S MONTHLY REPORT**

The report was sent to the Committee. The annual meeting with the local clerks and treasurers was held on November 17<sup>th</sup>. The Office is currently working on calculating the 2016 tax bills and getting ready for the tax deed collection for the delinquent 2013 taxes.

**TAX DEED PROPERTIES**

- 470 S. Bridge St, Markesan Property – Larry and Lois Rose

Marine Credit union has approved a loan that will be disbursed on November 25<sup>th</sup> at which time taxes will be paid.

- N2811 Park Rd. Markesan Property

Jon Vande Brink continues to pay on his tax deed agreement for payment of unpaid taxes.

### **DISCUSSION AND ACTION ON TAX DEED PROPERTIES**

- 151 N. Kossuth St. Berlin – Discussion was held on reducing the price.  
*Motion/second(Mulder/Jenkins)* to adjust the minimum bid to \$15,000. Motion carried.
- 316 SW Ceresco St, Berlin – Price set October 27<sup>th</sup> - \$11,000

These will be advertised with bids due by December 28 at 9:30 AM.

### **DEPARTMENT HEAD REPORT – JASON JEROME – HHS AND AMY BROOKS – HIGHWAY**

Jerome handed out a summary that explains the HHS budget, expenditures and revenues. Currently 81% of expenses have been spent and 82% of revenues have been received. Every program is now up to date for billings. Discussion held.

Brooks explained that the County M reconstruction project is done, the state work is done and the crew is currently getting ready for winter. They will be adding another State plow route this year and plowing for the town of Manchester. Overall Highway is 4.5% under budget.

### **RESOLUTION/ORDINANCES**

Resolution Relating to Committed funds for 2017 As Required by GASB #54

Bostelmann explained what committed, assigned and restricted

*Motion/second(Guden/Jenkins)* to approve the resolution with the levy at \$14,145,501 and send it on to the County Board. Motion carried.

### **BUDGET ADJUSTMENTS** – None

### **BUDGET REVIEW**

Revenue: Jenkins asked questions on the percent of revenues received versus how much was budgeted in HHS. Jerome will provide information to the committee.

Expenditure: Discussion was held.

### **SUPERVISOR'S MONTHLY CLAIMS**

Supervisors' claims: \$5,010.18

Lay People claims: \$109.44

### **MONTHLY VOUCHERS**

Finance Departments: \$11,178.94

IT: \$8,016.25

*Motion/second (Mulder/Jenkins)* to approve the Finance and IT vouchers and Supervisors' claims and Lay People claims. Motion carried.

### **CLERK'S REPORT**

Fee Schedule: Bostelmann explained that she is working with Klockow to develop a document indicating all the fees charged in the County. Discussion was held on how to provide the information. This will be discussed next month.

### **COMMITTEE DISCUSSION**

- **Future meeting dates:** Regular meeting – December 28, 2016 at 10:00 AM
- **Future Agenda:** Fee Schedule, Tax deed update, and Open Tax deed bids.

### **ADJOURNMENT**

Reabe adjourned the meeting at 11:48AM.

Submitted by,

Marge Bostelmann  
County Clerk



**From:** Bostelmann, Marge  
**Sent:** Tuesday, December 20, 2016 9:42 AM  
**To:** Stobbe, Samantha  
**Cc:** Schmit, Cathy  
**Subject:** FW: Snowmobile Bridge grants

Cathy has approved this budget amendment. Please sent this to the Finance Committee.

Marge

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**From:** Bostelmann, Marge  
**Sent:** Friday, December 16, 2016 12:43 PM  
**To:** Schmit, Cathy  
**Cc:** Petruske, Angie; Otto, Liz  
**Subject:** Snowmobile Bridge grants

Hi,  
Green Lake County was awarded two Snowmobile Bridge Grants for the Princeton Sno-Barons.

One grant for the Black Creek Tributary new bridge for \$24,900 and the second is for a reroute that includes a bridge on an unnamed drainage ditch for \$27,400. The total of the two grants is \$52,300.

I am requesting that the bridge grant accounts be used and each be budgeted for \$52,300.

17-100-12-52200-246-001 – expense

17-100-12-43511-001-000 - revenue

Thanks,  
Marge

Margaret R. Bostelmann  
Green Lake County Clerk

920-294-4005



571 County Road A · PO Box 586 · Green Lake, WI 54941-0586  
Ph. 920-294-4000 · Fax. 920-294-3850

December 8, 2016

Green Lake County  
Judicial and Law Enforcement Committee and  
Finance Committee  
571 County Road A  
Green Lake, WI 54941

Re: WPPA Settlement

Dear Committee Members,

As you know, the WPPA contract was settled this year for the Patrol and Detective divisions in the Sheriff's Office. The current payout for that included all of 2015 and 2016. Those funds were not budgeted for, as at the time of budget preparation the contract was in arbitration. Therefore, all of those payments have come out of the Sheriff's Office general wage accounts in 2016.

Any year that wages are not yet established when the budget gets passed; the wages are budgeted to be taken out of undesignated funds. Since these wages were not established at budget time I am asking that at this time \$57,464.99 be transferred from undesignated/contingency funds to the following accounts:

General Salaries	16-100-09-52100-110-000	\$ 42,595.59
General Overtime	16-100-09-52100-125-000	\$ 4,726.55
General Holiday Worked Pay	16-100-09-52100-124-000	\$ 461.44
General Retirement – Employer	16-100-09-52100-153-000	\$ 1,500.40
General Duty Disability	16-100-09-52100-161-000	\$ 4,525.57
General FICA	16-100-09-52100-151-000	\$ 3,655.44
Total		\$ 57,464.99

Thank you for your assistance in this matter.

Sincerely,

Mark A. Podoll  
Green Lake County Sheriff

**Sheriff Mark A. Podoll**