



JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

August 10, 2016

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Michael Starshak at 4:30 PM on August 10, 2016 in the County Board room of the Green Lake County Justice Center, 571 County Road A, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Michael Starshak – Chair
Larry Jenkins – Vice Chair
Sue Wendt

Others Present:

Mark Putzke, Chief Deputy
Mark Podoll, Sheriff
Lori Evans, Admin. Ass't to Sheriff
Lynn Ryan, RR Coordinator

Andrew Christenson, DA
Amy Thoma, Clerk of Courts
Tony Daley, Berlin Journal
Amanda Thoma, Coroner

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by the group.

AGENDA

Motion/Second (Wendt/Jenkins) to approve the amended agenda. All Ayes. Motion carried.

MINUTES

Motion/Second (Jenkins/Wendt) to approve the minutes of the July 13, 2016 regular Judicial/Law Enforcement meeting. Supervisor Starshak asked that in the Sheriff's Office portion of the 2017 Budget meeting the words and agrees with their reasoning be deleted. *Motion/Second (Wendt/Jenkins)* to approve the minutes of the July 25, 2016

Special 2017 Budget meeting as amended by deleting and agrees with their reasoning.
All Ayes. Motion carried.

PUBLIC COMMENTS

None

CORRESPONDENCE

Thank you to Deputy Vande Kolk from Michelle Knutson and her children for his help in at an accident they were in recently.

Update from Deputy Marchant explaining the appreciation boaters have for the Cookie Program for wearing life jackets that Subway is sponsoring this year.

Thank you from Karen Brown to kind Officer Ted Kuklinski and friendly dispatcher Rhonda Prill who assisted in getting her van unlocked recently.

Letter of appreciation from Mike & Sharon Zavada to GLSO Officers for the sacrifices and fears they endure on a daily basis. They thanked them and stated they kept them in their prayers. Their hearts go out to them.

Thank you from Jean Koerner on behalf of the Marquette Fire Department to the Sheriff and McGruff for their participation in the annual Independence Day Celebration. Their participation helped make their 10th anniversary a banner year.

Thank you the Sheriff's Office, especially Detective Holdorf for their assistance in the multi-day search for a missing Town of Armenia woman. She was found and is doing well.

Payment of \$1,900 was received from the State DOJ for collection of DNA samples during SFY 16 along with a letter explaining the program and a thank you to the Sheriff's Office for their efforts in making Wisconsin a safer place for those that live, work and recreate in our state.

Thank you from Raelynn Ackerman to Communications Officer Laura Nelson for the kind and supportive treatment she received regarding her husband who had not shown up at work on time. She stated Laura was very kind and did everything she could do to assist Raelynn. It turned out that her husband thought he was supposed to be at work at 8:00 a.m. and not 5:00 a.m. and he was just fine. She stated that Laura went above and beyond in Raelynn's expectations and the County should be very proud of her.

REVIEW JOB DESCRIPTIONS/FILL VACANT POSITIONS

None

PURCHASE REQUESTS

Request from the Sheriff's Office for the purchase of Armor and a Sniper Platform for the new SWAT Vehicle from Execarmor for \$76,900. \$26,900 of this would come out of Account Number 16-101-09-52150-999-003 with the balance coming from contingency, to be paid back by the Sheriff's Office at \$25,000 per year in 2017 and in 2018. It is for the protection of the SWAT members when they are deployed. Bids: Execarmor \$76,900, International Armored Group US - \$98,750.

Request from the Sheriff's Office for the purchase of cabinets for the new SWAT Vehicle from CTECH Manufacturing for storage of SWAT equipment in the SWAT vehicle. Bid: CTECH Manufacturing - \$15,041.35 and Aluminum Cabinet Company for \$13,205.42. The Sheriff recommend purchasing the cabinets from CTECH Manufacturing as they are a better quality product and are made in Wisconsin. Account Number 16-101-09-52150-999-003.

Request from the Sheriff's Office for the purchase of a LiveScan desktop for the Booking Room from Morpho Trak. This is being purchased to replace an old unit that has issues and is no longer supported by the vendor. Account number 16-100-09-52700-999-008. Bids: Morpho Trak \$7,862, Suprema Real Scan \$7,900.

Request from the Sheriff's Office for the purchase of a LiveScan printer for the Booking Room from Morpho Trak. This is being purchased to replace an old unit that is no longer supported by the vendor. Account number 16-100-09-52700-999-008. Bids: Morpho Trak \$1,550.00, Mentalix \$2,000.

Motion/Second (Jenkins/Wendt) to approve the purchases as presented and forward them on to Property and Insurance. 2 ayes, Starshak abstained. Motion carried.

RESOLUTIONS/ORDINANCES

Coroner Thoma brought back the resolution relating to a General Referral Agreement with the American Tissue Services Foundation that was approved last month with date changes. *Motion/Second (Wendt/Jenkins) to* approve the amended resolution with the amended dates. All Ayes. Motion carried. It was signed and will be forwarded to the Clerk's Office for inclusion in the August County Board packet.

VOLUNTARY UNPAID LEAVE REQUESTS

None

DEPARTMENT RELATED COMMENTS

Clerk of Courts: Nothing to report

Circuit Court/Register in Probate: No appearance, the Judge is on vacation.

District Attorney: reported that this is the first time in 7 months that his office is fully staffed. His new employee is learning the ropes. He filed 75 complaints last month and filed another 7 or 8 today.

Coroner's Office: reported that things are peaceful in her office.

Emergency Management: EMD Gary Podoll did not appear. The Sheriff reported that tonight was the railroad exercise in Dalton.

Sheriff's Office: RR Coordinator Lynn Ryan disbursed and discussed flyers that were handed out at the fair. She also created a poster board display at the fair for the RR Program. She reported that she and inmate teacher Maureen Betz attended a meeting recently where Maureen had high praise for the support and continuity from the GLSO staff regarding inmate education.

Sheriff Podoll complimented Lynn Ryan on the great job she did on the educational items for the fair. He stated that this year's fair had a correctional theme. A small jail cell was constructed and people who attended were educated on how the Corrections Facility operates. Many had their pictures taken in the cell. Several Corrections Officers gave of their own time to speak to the public about their jobs. The Sheriff praised those Corrections Officers who donated their time and explained to the Committee the value of those efforts to educate the public regarding what Corrections is all about.

Chief Deputy Putzke gave the Committee a rundown of what has been happening in the Department over the last month. There was a car verses bike accident on CTH T recently with minor injuries. On the last drug interdiction there were 52 warnings, 37 citations, 10 people had charges, 4 of them criminal, one of those was possession with intent to deliver, and one OWI. Through Leads on Line, we were able to recover some stolen power tools and press charges. The most recent scam is a caller to seniors that their grand child is in custody and they need to pay with I-Tune Credit Cards. We were able to stop one reported situation with minor loss to the victim.

The Chief Deputy reiterated that we could not supply the coverage we would like to on the waters of the County this season. We had 8 viable new boat patrol candidates this year and all of them were hired by other agencies. All three of our returning boat patrol personnel have full-time or nearly full-time jobs at other agencies so the time they could spend with us was limited. We have supplemented as best we can with our own deputies.

We will be participating in the Berlin Car Show this Sunday with a squad car and a K-9.

BUDGET ADJUSTMENTS/NEW ACCOUNTS

None

2017 BUDGET

Coroner Thoma was unable to attend the special budget meeting so she reviewed her 2017 budget with the Committee, explaining that the \$1,000 increase was for the establishment of a new Mass Casualty Incident account. She would eventually like to see this committed funds account grow to \$10,000 to \$15,000 as it would cost at least that much if we had a mass casualty incident which was defined as 6 deaths or more or any incident which would overload the County resources. *Motion/Second (Wendt/Jenkins)* to approve the Coroner’s 2017 budget. All Ayes. Motion carried.

DA Christensen came back to the Committee for review of his 2017 budget that had initially showed a \$1,000 increase to the tax levy due to the temporary change in the forensic program accounts. He increased his State Aid – Victim Witness Coordinator revenue account by \$1,000 to cover that overage. *Motion/Second (Jenkins/Wendt)* to approve the DA’s budget as amended with a 0% increase. All Ayes. Motion carried.

MONTHLY SHERIFF REPORTS

The monthly Sheriff’s reports were approved as presented.

EXPENSE AND REVENUE MONTHLY REPORTS

The monthly Expense and Revenue reports were discussed. *Motion/Second (Jenkins/Wendt)* to approve the reports as presented. All Ayes. Motion carried.

MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated August 10, 2016 for the following offices in the following amounts:

Clerk of Circuit Court:	\$ 4,931.67
District Attorney:	\$ 54.40
Coroner:	\$ 2,127.79
Emergency Management	\$ 4,968.52
Judge-Circuit Court:	\$ 4,343.80
Sheriff’s Office:	\$ 58,277.87

Motion/Second (Wendt/Jenkins) to approve all of the above claims. All Ayes. Motion carried.

The committee reviewed and signed the monthly claim for the payment dated August 10, 2016 for the following office in the following amount:

Clerk of Courts: \$ 45.00 (For Sue Wendt)

Motion/Second (Jenkins/Starshak) to approve the claim for Sue Wendt. Two Ayes, Wendt-Abstained. Motion carried.

LEXIPOL

Chief Deputy Putzke e-mailed the following Lexipol policies to the Committee:

421 – Govpaynet Forfeiture

466 – Civil Disputes

1033 – Tourniquet Use

Motion/Second (Wendt/Jenkins) to approve Lexipol policy numbers 421, 466 and 1033 as presented. All Ayes. Motion carried.

COMMITTEE DISCUSSION

None

FUTURE MEETING DATE AND AGENDA ITEMS

The next regular meeting is set for September 14, 2016 at 4:30 p.m. in the County Board Room of the County Justice Center, 571 County Road A, Green Lake.

ADJOURN

Motion/Second (Jenkins/Wendt) to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:12 p.m.

Respectfully submitted,

Lori Evans, Committee Secretary, Administrative Assistant to the Sheriff