

**ADMINISTRATIVE COMMITTEE MEETING**  
**March 28, 2006**

The meeting of the Administrative Committee was called to order by Chairman, Orrin Helmer at 4:30 PM on Monday, March 28, 2006 in the County Board Room, Courthouse, Green Lake, WI. The requirements of the open meeting law were certified as being met.

Present: Orrin Helmer  
Dan Priske  
Gene Thom  
Mike Stoddard

Absent: John Brennan

Also Present: Marge Bostelmann, County Clerk  
Kathy Morris, Treasurer  
Leone Seaman, ROD office  
Sue Krueger, Clerk of Courts  
Darlene Stray, Coroner  
Mark Trochinski, Under Sheriff

**AGENDA**

*Motion/second(Priske/Thom)* to approve the agenda. Motion carried.

**MINUTES**

*Motion/second(Thom/Stoddard)* to approve the minutes of February 7, 2005. Motion carried.

**PUBLIC COMMENTS** None

**APPEARANCES** None

**CORRESPONDENCE** None

**ELECTED OFFICIALS' SALARIES**

Mike Handel presented information increasing the Sheriff's Salary to 2007 - \$63,621.16; 2008 - \$65,529; 2009 - \$67,496; 2010 - \$69,520. He stated that the Under Sheriff and the Chief Deputy are paid more than this position.

Discussion was held to change the elected officials salaries to tie into the non-union management wage increase and benefit changes. Several Counties do this now.

*Motion/second(Priske/Thom)* that the Sheriff's base salary for 2007 be \$62,300 and that all elected official including the Sheriff will receive the same increase in wages and benefits as all other County Managers starting in the year 2007 and to increase the Coroner's call pay by the same % as management to the nearest dollar. Motion carried.

**JOB DESCRIPTION FOR ADMINISTRATIVE COORDINATOR**

A resolution was presented amending the duties of the Administrative Coordinator relating to department heads.

*Motion/second(Stoddard/Thom)* to amend the job duties and send it on to the County Board. Motion carried.

**RATES FOR LODGING**

Helmer brought up that the lodging for the Highway Conference was \$95, which is \$20 more than the County allows of \$75. Helmer stated that MPTC and Waushara County have resolutions that the rate of the host hotel will be paid. Discussion was held.

*Motion/second(Thom/Priske)* that a resolution be sent to the County Board stating that the County will pay the lodging cost at the host hotel at the negotiated state rate or the negotiated group rate. Motion carried.

**REDISTRICTING**

Bostelmann spoke with Jerry Staunch, Geographic Information System (GIS) Specialist on helping with the redistricting. He has the census blocks on the County GIS and will be able to help with drawing the district lines. This will be discussed more next meeting.

**PURCHASE REQUESTS:** None

**CLOSED SESSION** None

**RESOLUTIONS/ORDINANCES**

A resolution was presented relating to recognition of service for County Board supervisors. *Motion/second(Priske/Thom)* to approve a resolution honoring supervisors who will not be continuing service to Green Lake county after this term. Motion carried.

Resolution from Dunn County opposing the TPA was presented and discussed. *Motion/second(Priske/Helmer)* to approve the resolution and send it to the April County Board meeting. Roll call vote, 4 ayes, no nays, motion carried.

**COMMITTEE DISCUSSION**

**Next Meeting:** May 2<sup>nd</sup> at 4:30.

Future Agenda Items: Redistricting

**ADJOURNMENT**

*Motion/second(Stoddard/Thom)* to adjourn at 6:00 PM. Motion carried.

Submitted by,

Marge Bostelmann  
County Clerk