



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

February 9, 2011

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30 PM on February 9, 2011 in Room 1106, Green Lake County Justice Center, 571 County Road A, Green Lake, WI.

## Roll Call:

Present Gene Thom, Chairman  
Debra Schubert, Vice-Chairman  
John Gende  
John Zelenski

## Others Present:

Mark Podoll, Sheriff	Winn Collins, DA – 4:30 pm
Jeff Haase, Asst. Corp. Counsel – 5:45 pm	Judge McMonigal
Sue Krueger, Clerk of Circuit Court	Mark Putzke, Chief Deputy GLSO-5:45 pm
Sara Radloff, County Clerk's Office	Melissa Zamzow
Thomas Traxler, County Board Vice Chairman	

Thom stated that the requirements of the open meeting law were certified as being met.

## AGENDA

*Motion/Second (Schubert/Gende)* to approve the agenda. All Ayes. Motion carried.

## MINUTES

Minutes from the January 12, 2011 Judicial and Law Enforcement Committee meeting were included in the packet. *Motion/Second (Schubert/Zelenski)* to approve the minutes. All Ayes. Motion carried.

## PUBLIC COMMENTS

None.

## **APPEARANCES**

None.

## **CORRESPONDENCE**

Judge McMonigal's Intent to retire letter was given to the Committee members. McMonigal stated in his letter that his six-year term will end on August 1<sup>st</sup>, 2011 after serving the people of Green Lake County as its judge for over nineteen years.

Letter from Fond du Lac County stating that the fees for an autopsy have increased from \$1450 to \$1500 per case for 2011, which is a \$50.00 difference from last year.

## **DEPARTMENT COMMENTS**

The Sheriff stated that all the towers are "talking to each other" and optimization will start in the coming weeks. The optimization will take a day or two to make sure all pagers/phones are working correctly. If everything goes well the plan is to move Dispatch the first part of March.

EOC training will be conducted on February 17<sup>th</sup> for County Personnel that would or do deal with Emergency Management situations.

During last weeks snow storm County Road A had several reports of stranded vehicles on the road that needed assistants from the Sheriff's Department. The Sheriff stated that County Road A was the worse road in the county during the snow storm. Everyone ended up getting out safe.

Chief Deputy Putzke will be looking into updates on policies & procedures for the Sheriff's office.

Ripon College contacted Chief Deputy Putzke asking if the County could close traffic at the intersection of Hwy K & Hwy A for a 500 person cycle event on June 22<sup>nd</sup>, 2011 for a couple of hours. Putzke stated that the department on which maintains the roads would have to make that decision. Putzke will send the information on to Highway.

Judge McMonigal reported that the outstanding court facility issues are moving along and will be solved shortly.

Sue Krueger, Clerk of Circuit Court reported that the Tax Intercept program is going well and so far this year she has already matched last years numbers. Sue also mentioned about looking into a Collection Agency that could help collect bad debt. Sue will wait to see what will happen with the Corporation Counsel position before writing up a proposal for the Committee.

Winn Collin, DA reported that the Assistant DA will have her first victim panel session this month. Also the alcohol and substance abuse panel is working with the jail to have the panel sessions take place in the jail. Winn also mentioned that the county received \$10,000 grant for the Coordinated Community Response (CCR) team.

## **CLOSED SESSION**

*Motion/second (Schubert/Gende)* to move into closed session per ss. 19.85(1) (c) Personnel matters, Discipline Employee (d) Crime prevention (g) Confer with legal counsel. Roll call vote: Thom-Aye; Schubert-Aye; Gende-Aye; Zelenski-Aye. All Ayes. No Nays. Motion carried. Moved into closed session at 4:50 p.m.

## **RESUME OPEN SESSION**

*Motion/second (Schubert/Zelenski)* to move into open session Roll call vote: Thom-Aye; Schubert-Aye; Gende-Aye; Zelenski-Aye. All Ayes. No Nays. Motion carried. Moved into open session at 6:25 p.m.

## **ANNOUNCE FINDINGS OF CLOSED SESSION**

*Motion/second (Schubert/Gende)* to accept the evaluations of Kelli Monsivais, Sheri Rahmer, Dustan Thompson, Karl Guenther, Patti Crump and Adam Quade. Send Quade's on to the Personnel Committee. All Ayes. Motion carried.

## **EXPENSE AND REVENUE MONTHLY REPORTS**

Committee reviewed the reports. *Motion/Second (Schubert/Zelenski)* to approve the reports. All Ayes. Motion carried.

## **RESOLUTIONS/ORDINANCES**

Resolution relating to amending one full-time Communications Officer Position in the Sheriff's Office to one FTE position in the Sheriff's Office.

*Motion/Second (Schubert/Zelenski)* to approve the resolution and send to the Personnel Committee. All Ayes. Motion carried.

## **MONTHLY SHERIFF REPORTS**

*Motion/Second (Zelenski/Schubert)* to approve the monthly reports as presented. All Ayes. Motion carried.

## NEW BUILDING UPDATE

Tentative move in date for addition 2 is April 8<sup>th</sup>, 2011.

## MONTHLY VOUCHERS

The committee reviewed and signed the monthly claims for payment dated February 9, 2011 for the following offices in the following budgets:

	2010	2011
Child Support:		\$640.51
Clerk of Courts:	\$371.00	\$3,728.63
Coroner:		\$1,015.11
District Attorney:	\$942.44	\$792.50
Emergency Government:	\$348.76	
Judge-Circuit Court:		\$2,720.29
Sheriff's Office:	\$	\$190,356.34

*Motion/Second (Schubert/Zelenski)* to approve all the above claims. All Ayes. Motion carried.

## CARRY OVER FUNDS

Committee reviewed request from Susan Krueger, Clerk of Courts to carryover \$20,000 from Jury account 01-101-02-51220-999-002, \$9,060.50 from Capital Equipment 01-101-02-51220-999-001 and \$8,039 from Crime Compensation 01-101-02-51220-999-000.

Committee reviewed request from Sheriff to carryover from established outlay accounts \$365,780.12; from Accounts with Revenues minus Expenditures \$194,547.69.

*Motion/Second (Schubert/Gende)* to approve the above carryovers and forward to Finance Committee and to review Sheriff carryovers again next year. All Ayes. Motion carried.

## GREEN LAKE COUNTY CRIME REPORT 2010

District Attorney, Winn Collins provided a letter which had a summary of criminal patterns within Green Lake County. The letter relies upon three different sources for crime data for the County. Each of the three different date sources records a different aspect of criminal patterns within Green Lake County over the last ten years on Felonies, Misdemeanors, Criminal Traffic, Adult Arrests and Juvenile Arrests.

## **ANNUAL REPORTS**

Committee reviewed annual reports from the DA office and Sheriff's office.

## **PURCHASE REQUESTS**

(3) 2011 Ford Crown Vic Squad Cars for regular replacement rotation. Ewald's (State Bid) \$21,820.00 each.

*Motion/Second (Zelenski/Schubert)* to approve purchase request presented. All Ayes. Motion carried.

## **VOLUNTARY UNPAID LEAVE**

Committee reviewed Voluntary Unpaid Leave request.

*Motion/Second (Schubert/Zelenski)* to approve Voluntary Unpaid Leave request presented and send to the Administrative Coordinator. All Ayes. Motion carried

## **COMMITTEE DISCUSSION**

None

## **FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION**

None

## **NEXT MEETING DATE**

Next regular meeting set for Wednesday, March 9, 2011 at 4:30 p.m. in Room 1106 of the County Justice Center, 571 County Road A, Green Lake.

## **ADJOURN**

*Motion/Second (Schubert/Gende)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 7:00 p.m.

Respectfully submitted,  
Sara Radloff, County Clerk's Office