



# JUDICIAL/LAW ENFORCEMENT AND EMERGENCY MANAGEMENT COMMITTEE

November 14, 2007

The regular Judicial/Law Enforcement and Emergency Management Committee meeting was called to order by Chairman Thom at 4:30PM on Wednesday November 14, 2007, in the County Board Room, Courthouse, Green Lake, WI.

## Roll Call:

Present     Gene Thom, Chairman  
               Debra Schubert, Vice-Chairman  
               Howard Sell  
               Eugene Schroeder  
               Richard Gorr

## Others Present:

Mark Podoll, Sheriff	Mark Putzke, Chief Deputy
Lori Evans, Adm. Assist.	Sue Wendt, Secretary
Orrin W. Helmer, Co Brd Chair	Winn Collins, DA
William Smith, Deputy Coroner	John Selsing, Corp. Counsel
Darlene Strey, Coroner	Jeff Kiener, Sergeant
Gary Podoll, Emergency Mgmt Dir.	

Thom stated that the requirements of the open meeting law were certified as being met.

## AGENDA

*Motion/Second (Schubert/Sell)* to approve the agenda. Roll call. All Ayes. Motion carried.

## MINUTES

Minutes from October 10, 2007. *Motion/Second (Schroeder/Sell)* to approve minutes as presented. All Ayes. Motion carried.

## PUBLIC COMMENTS

None.

## APPEARANCES

None.

## CORRESPONDENCE

Correspondence in packet:

Email from Chief Plantz, regarding funeral escorts for City Berlin will only go to the city limits and up at city limits for return trip to cemetery.

Emil regarding incident in City of Berlin.

Letter of commendation to David Meyer and Shelia Pulice, Communication Officers regarding incident October 23, 2007, from the Green Lake Area combined Tactical Unit.

Thank you to Deputy Thompson regarding a lockout of car and a donation of \$20.00.

Letter to County Board Chair, Orrin Helmer, from Wisconsin Emergency Management regarding the 2<sup>nd</sup> half of the year planning activities in Green Lake County. All elements for program administration were completed and submitted in a proper and timely manner. The 2<sup>nd</sup> half of the year EMPG and EPCRA grant payments are approved.

## DISCUSSION & ACTION ON DEVELOPING A COUNTY ALL HAZARDOUS MITIGATION PLAN

The All Hazard Mitigation Plank is a plan needed to now be eligible for disaster funding after a major disaster. The application needs to be to the state by December 1, 2007. The plan costs would be picked up by a grant 75% Federal, 12.5% State and 12.5% Local. Lenora Borchardt, has done several county plans, including Fond du Lac County. Gary Podoll will be working with her on this project, if the committee approves a contract with her. *Motion/second (Gorr/Schubert)* to approve contracting with Lenora Borchardt to work on the All Hazardous Mitigation Plan. All Ayes. Motion carried.

## DEPARTMENT COMMENTS

Sheriff Podoll reported on two squad cars hit by deer. One had 122,000 miles one it and the transmission is going, it would cost \$6,000 to repair. Decided to keep car for parts to use on other squads as needed. The other squad was a 2007 and had \$9,000 damage to it. This one is being repaired.

Another squad backed into a pole and damaged the back bumper, but we can replace it with the bumper from the squad we are keeping for parts.

There are 2 openings for part-time communications officers, and we are in the process of advertising.

The 911 call regarding the Oakwood cemetery in the City of Berlin was reviewed for the committee. Winn Collins, DA, stated that he could possibly get some reimbursement for the expenses relating to the call.

The buoys have been removed from Big Green Lake, community service workers were used to help remove them.

Mark Putzke, Chief Deputy, reported that he is applying for a \$10,000 Klick-It grant. 10% will be used for equipment and 90% for staffing.

Darlene Strey, Coroner, reported that Dale and Jeanne Justmann have retired from the coroners department. There are 4 deputies left, they will continue to operate with just the 4 deputies.

## **COUNTY EMERGENCY INFRASTRUCTURE**

Gary Podoll, Emergency Management Director sent a copy of the Motorola Professional Service Agreement for the Communications Infrastructure. Also included was a letter from Corporation Counsel, John Selsing, who reviewed the agreement. Total for contract \$25,000.00 which is in the 2007 budget: Account No. 07-100-09-52100-999-005 \$7,965.00; Account No. 07-100-09-52150-810-004 \$10,000.00; Account No. 07-101-09-52150-999-004 \$7,035.00. *Motion/second (Schroeder/Schubert)* to approve the signing of the agreement with Motorola for \$25,000.00 per P&I approval. All Ayes. Motion carried.

## **TRAFFIC PROBLEMS AT ALL SAINTS CHURCH - BERLIN**

Sheriff Podoll is monitoring the funerals at the church and has assisted with two of them. He does not have any extra staff to help with funerals. Since the City of Berlin Police Chief has decided not leave the city limits, as requested, the Sheriff will continue to monitor them and assist when available. Discussion was also held on problems due to bad weather, fog, snow etc.

## **RESOLUTIONS AND ORDINANCES**

None.

## **EXPENSE & REVENUE MONTHLY REPORTS**

Expense & Revenue Reports were reviewed by the committee for each department. *Motion/second (Schroeder/Gorr)* to accept the expense and revenue reports. All Ayes. Motion carried.

## **MONTHLY SHERIFF REPORTS**

Reports on accidents, complaints, paper services, citations, warnings for patrol, transports and Jail Population reports were reviewed by the committee. Population for October was 62 and today is 58. *Motion/second (Schroeder/Gorr)* to approve the monthly reports as presented. All Ayes. Motion carried.

## **PURCHASE REQUESTS**

4 drawer lateral file cabinet for Emergency Management Director. The item is budgeted for and 50% of the total is paid for by the EMPG grant. Bids: Corporate Express \$492.78; Bubrick's for \$492.78. *Motion/second (Schubert/Gorr)* to approve the file cabinet from Burbricks for \$492.78 per P&I approval. All Ayes. Motion carried.

## **MONTHLY VOUCHERS**

The committee reviewed the monthly claims for payment for the Coroner. Listing was signed, dated November 14, 2007, in the amount of \$903.36.

The committee reviewed the monthly claims for payment for the Judge, Circuit Court. Listing was signed, dated November 14, 2007, in the amount of \$4,446.32.

The committee reviewed the monthly claims for payment for the Clerk of Courts. Listing was signed, dated November 14, 2007, in the amount of \$7,377.43.

The committee reviewed the monthly claims for payment for Child Support. Listing was signed, dated November 14, 2007, in the amount of \$1,178.85.

The committee reviewed the monthly claims for payment for District Attorney. Listing was signed, dated November 14, 2007, in the amount of \$1,028.96. Question on Special Attorney Fees for Land Use Permit Appeal. Should this be turned into Zoning? Winn Collins, DA will check this out.

The committee reviewed the monthly claims for payment for the Sheriff's Department. Listing was signed, dated November 14, 2007, in the amount of \$59,573.81.

*Motion/second (Schubert/Sell)* to approve all the above claims. All Ayes. Motion carried.

## **COURTHOUSE/JAIL EXPANSION**

Samuels Group is still working on plans and will be talking with the Sheriff regarding jail space.

## **FUTURE AGENDA ITEMS FOR ACTION & DISCUSSION**

Discussion on prohibiting dangerous weapons from the courthouse.

## **NEXT MEETING DATE**

Next regular meeting set for December 12, 2007 at 4:30 PM

## **CLOSED SESSION**

*Motion/second (Schubert/Sell)* to move into closed session per ss.19.85 (1)(c) Considering Employment Performance Evaluation Data, Personnel matters (g) Confer with legal counsel. Roll Call - 5 Ayes, 0 Nays. Motion passed. 5:15 PM.

## **RESUME OPEN SESSION**

*Motion/second (Schubert/Schroeder)* to move into open session. Roll Call - 5 Ayes, 0 Nays. Motion passed. 5:32 PM

## **ANNOUNCE FINDINGS OF CLOSED SESSION**

None.

## **ADJOURN**

*Motion/Second (Schubert/Schroeder)* to adjourn. All Ayes. Motion carried. Meeting adjourned at 5:35 PM

Respectfully submitted,

Sue Wendt, Secretary