

FINANCE COMMITTEE

July 31, 2008

The meeting of the Finance Committee was called to order by Chair, Dan Priske at 4:30 PM on Thursday, July 31, 2008, in the Green Lake County Board Room. The requirements of the open meeting law were certified as being met.

Present: Dan Priske
Deb Schubert
Alma Hedberg
Susan McConnell
Eugene Schroeder

Also Present: Marge Bostelmann, County Clerk
Orrin Helmer, County Board Chair
Kathy Morris, Treasurer
Mark Podoll, Sheriff
Jeff Haase, Assistant Corporation Counsel

AGENDA

Motion/second (Schubert/Hedberg) to approve the agenda. Motion carried.

MINUTES

Motion/second (McConnell/Schubert) to approve the minutes of June 26, 2008 and July 17, 2008 as presented. Motion carried.

PUBLIC COMMENT – 3 Minute limit None

CORRESPONDENCE:

Bostelmann presented a letter from John Selsing regarding the requirements of a county board vote on bonding. If the bond request resolution states that the bond will not be part of the levy then a majority vote is needed. The letter also states that a county board supervisor can attend the meeting by speaker phone, as long as the supervisor's discussion can be heard at the meeting.

APPEARANCE: None

TREASURER'S REPORT

Morris sent the report to the committee. Morris reviewed and explained the report.

Today is the deadline for the second half of taxes and \$2,104,000.00 is left to collect. She presented a comparison of sales tax by month since 1999. She will be settling with the municipalities for the second half collection. She will be depositing some money at 3.6% in the Horicon Bank in Ripon.

Motion/second (Schroeder/Schubert) to accept the Treasurer's Report. Motion carried

DEPARTMENT REVIEW

Lori Evans, Law Enforcement Administrative Assistant reviewed monthly expenditures and revenues. She stated that the gas bill today was \$10,000 about \$4,000 more than normal. She stated that the firearms line percentage is high, but will not go over the year. She also stated that one of the dispatchers will be leaving and the position will need to be filled. Evans reported on each department of the Sheriff's department and explained that overall things are within budget. She also reviewed the revenues with the Committee. Because of the law change there may not be any Anti Drug Task Force revenue in the future. Winn Collins has asked for an attorney general opinion on the law change.

Evans explained that she and Sheriff Podoll have been working on the 2009 budget and are concerned about the 2008 fuels costs and how to budget in 2009.

BUDGET REVIEW

The Committee reviewed the expenses and revenues as of the end of June. Schroeder would like to see the county look at job sharing and consolidation. Each department should look for way to cut the budget. Supplies should also be looked at. Services will need to be looked at to determine what can be eliminated. McConnell stated that the Fair started today and explained the number of families who are involved with the fair. The total amount of the budget is .8% of the total county budget.

BUDGET ADJUSTMENTS

Dean Slark request a revenue and expense account be created for a \$1000 innovation grant that was received for 4-H.

Motion/second (McConnell/Schroeder) to approve the budget adjustments. Motion carried.

DA SPECIAL WITNESS ACCOUNT

Collins believes that currently there are no special witness fees left for 2008. If there is another trial they may have a shortage in the account. He explained that this budget line was eliminated several years ago and only the carryover funds have been available. He will be putting \$2500 in the 2009 budget to eliminate the deficit in the future. He also suggests that the line be changed from "expert witness" to "outside professional services".

CDBG-EAP

Bostelmann explained that an emergency grant is available through the State Community Development Block Grants for low to moderate income flood victims. Bostelmann stated that a County Board resolution is needed to apply for the funds.

RESOLUTIONS/ORDINANCES

Resolution relating to CDBG-EAP Grant application for flood victims: Bostelmann presented the resolution to the Committee.

Motion/second(Schroeder/Schubert) to approve the county applying for the grant and send the resolution on to the August County Board.

Resolution relating to Hiring PFM Group Financial Advisors: Bostelmann presented a resolution to hire the PFM Group as financial advisors for the county.

Motion/second(Schroeder/Schubert) to approve the resolution and send it on to the August County Board meeting. Motion carried.

SUPERVISORS CLAIMS

The Committee reviewed the supervisor's claims in the amount of \$3,305.26 and lay persons' claims in the amount of \$529.57

Motion/second(Schubert/McConnell) to approve the lay person's and supervisor's claims. Motion carried.

VOUCHERS

Vouchers were presented in the amount of \$11,641.12 for Finance and \$1,972.28 for IT.

Motion/second (Schubert/McConnell) to approve the Finance and IT vouchers. Motion carried.

CLERK'S REPORT – Bostelmann will be working on the Budget and plans to have the draft and summary to the Committee for the August 28th meeting.

Bostelmann explained that she currently has a vacancy in her office. Applications will close on August 14th. She hopes to have someone in her office by early September.

LONG RANGE PLAN DISCUSSION

Potter Lawson and Samuel's will meet with the P&I Committee at a special meeting on August 12th at 4:30 pm.

COMMITTEE DISCUSSION

Future meeting dates: Thursday, August 28, 2008 at 4:30 PM.

Future Agenda items: 2009 Budget

ADJOURNMENT

Motion/second (Schubert/Hedberg) to adjourn at 6:00 PM. Motion carried.

Submitted by,

Marge Bostelmann
County Clerk